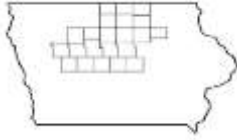




## **ANNUAL PROGRAM REPORT**

**FISCAL YEAR 2014  
(JULY 1, 2013 – JUNE 30, 2014)**

**APPROVED BY:  
AMANDA MILLIGAN, DIRECTOR**



*Ames Administration Office*

*510 Fifth Street  
Ames, Iowa 50010-0623  
Telephone (515) 232-1511  
www.2nddcs.com*

**Director's Message: Annual Report for FY 2014**

**December 2014**

TO: Board of Directors, Second Judicial District Department of Correctional Services

John Baldwin, Director, Iowa Department of Corrections

All Staff

---

In fiscal year 2014 our staff has continued to implement positive improvements to support our mission. Some of the key initiatives from fiscal year 2014 include:

- ❖ Full compliance with the Prison Rape Elimination Act (PREA) including developing a comprehensive policy and procedure manual for PREA and training for all staff, clients, and contractors.
- ❖ Continued commitment to our committee based participative structure.
- ❖ Increased collaboration with the Department of Corrections in managing mentally ill clients in the community with the implementation of tele-psychiatry services in each of our four main locations.
- ❖ Continued commitment to improving workplace safety. The District's safety committee provided both classroom and scenario based training modules on office safety, field contact safety, and search and seizure.
- ❖ Implementation of a new Department Code of Ethics (See page 5).
- ❖ Increasing training and awareness of security threat group (gang) activity in our communities with a focus on identification and risk management for these individuals.
- ❖ Continued commitment to providing high quality services

In addition to the above, I would like to emphasize some specific information contained in this year's Annual Report:

- ❖ Just as in FY 13, our high risk offender population continued to increase in FY 14. As a result, the Intensive Supervision Program saw a 27% increase in total clients served.
- ❖ Our special sentence sex offender population increased by 31% this fiscal year.
- ❖ Average daily costs for probation/parole supervision was calculated to be \$5.17 per day; intensive supervision to be \$6.07 per day; sex offender supervision to be \$8.31 per day, and sex offender treatment to be \$5.61 per day. Average daily cost for residential services was \$80.26 per day.
- ❖ Based on 3-year follow-up figures, recidivism rates for the FY 2011 cohort remained generally steady.

I would like to extend a sincere thank you to the hardworking Department staff who have made all of the above possible. In addition I would like to thank our Board of Directors, Advisory Committee members, community partners, and our colleagues in other agencies that partner with us to advance the mission.

Sincerely,

Amanda Milligan, District Director

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## VISION, BELIEFS, MISSION

### Vision

*Iowa Community Corrections is a place where*

- **Every offender makes it and our communities are safe**
- **We invest in partnerships so that all members of the community have hope of succeeding**
- **Individual growth is encouraged and expected, and achievement is recognized**
- **Shared decision-making and team participation demonstrate our mutual respect**
- **Offenders are held accountable**
- **Diversity is our strength**
- **Innovation is valued**
- **We measure our results and do what we know works**

### Beliefs

We believe

#### ***People can change***

There is a potential for individual growth, and everyone has the right to personal success.

#### ***In Integrity***

Honesty and objectivity in our decision-making and our dealings with others are essential.

#### ***In Accountability***

All of us (staff, offenders and the community) must be accountable for our actions.

#### ***In Innovation***

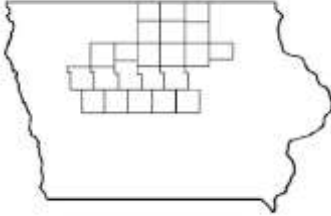
Through creativity and hard work we can make our services more effective and provide them efficiently.

#### ***In Teamwork, Respect & Equality***

By respecting and accepting each other as unique and equal individuals, we can work together to achieve our shared goals and make our Vision a reality.

### Mission

*Public Safety through Risk Reduction*



[www.2nddcs.com](http://www.2nddcs.com)

**As an employee of the 2<sup>nd</sup> Judicial District,  
I recognize that my employment is a symbol of public faith.**

- **I will strive to protect the public and safeguard them from victimization by exercising professional judgment and performing my duties to the best of my ability.**
- **I will not engage in or condone any form of harassment or discrimination.**
- **I will uphold the law with dignity, displaying an awareness of my responsibility to offenders while recognizing the right of the public to be safeguarded from criminal activity.**
- **I will seek to preserve the dignity, rights and worth of all individuals by practicing courtesy, respect and responsiveness.**
- **I will create positive relationships in my office, my community, my district and beyond.**
- **I will maintain confidentiality and appropriate boundaries with staff and the population I serve.**
- **I will be worthy of the trust of other department employees, community stakeholders and the Citizens of Iowa.**

**As a public employee, I will hold true to the Code of Ethics of the  
2<sup>nd</sup> Judicial District Department of Correctional Services**

*==Public Safety through Risk Reduction==*

## Second District Overview / History

### **1977-1980**

Senate File 112 instituted Judicial District Departments of Correctional Services through Iowa. A Board of Directors was implemented as governing authority and the first Residential Facilities were opened in Fort Dodge, Ames and Marshalltown. Accreditation was completed in 1980 and offices were established in 3 communities.

### **1981-1990**

During this decade client education programs OWI and sex offender treatment were offered. Curt Forbes Residential Center was built. A programmer/analyst was hired to incorporate data. Risk and needs assessment/case classification was adopted. Corrections took over work release and parole per legislation. The first collective bargaining agreement was negotiated and Administrative accreditation was achieved.

### **1991-2000**

During the 1990's money was received from Legislature to begin relocate Marshalltown Residential Center. The Mason City Residential Center was built and the legislature recommended new construction for the Fort Dodge Residential Center. Low risk offenders were reviewed for early discharge or lower supervision standards. Several other treatment programs began to be offered pertaining to Batterer's Education, Substance Abuse, Cognitive Programming Anger Management and Day Program Center. Second District also led the way to LSI-R risk assessment and participated in decision making for the Iowa Correctional Offender Network (ICON). A psychologist and polygraph examiner were hired for the sex offender program.

### **2001-2005**

Tough budget times necessitated review of high caseloads, staff layoffs and unfilled positions resulting in negatively impacted services and treatment groups. Prison overcrowding became a major issue but was difficult to navigate with dwindling resources in Community Based Corrections. Second District entered into an income offset agreement to collect owed money from offenders through their income tax refunds. Drug Courts were established in Cerro Gordo County. Accreditation was completed on Administration, Personnel, Fiscal, Programming and ICON with very favorable feedback in all areas.

### **2006-2010**

District Director and Assistant Director work with the National Institute of Corrections to develop a Comprehensive Parole Strategy. Prison Rape elimination Act is implemented. Law requires all felons to have DNA samples on record and sex offender risk assessments begin to be implemented. The Fort Dodge Community Corrections Center is built. Prison Re-Entry Initiative becomes a large focus with coordination of transition from prison to community corrections setting. Grant funded family programming begins to be instituted. Budget cuts have resulted in challenging years along with the closure of the Sac City office in 2010.

### **2011-Present**

Department staff continues to work diligently within stricter budget constraints. Organizational culture change and completing the strategic planning process have been crucial in implementing positive change. As a Department all were committed to adopting a more participative management approach. Committee work, with wide representation of all work units and staff, continues to be a district wide focus. Reorganization of some county distribution, office coverage and supervisors has occurred upon recommendation of committee work. A redefined Minimum Risk Program has been deployed District wide. A pilot project begins in Fort Dodge, Marshalltown and Mason City for all officers to be supervised out of the field office and all officers will supervise residential offenders. Sex Offender staff begin to supervise offenders according to individual risk assessments. Amanda Milligan hired as District Director in July 2013.

## OFFICE LOCATIONS/TABLES OF ORGANIZATION

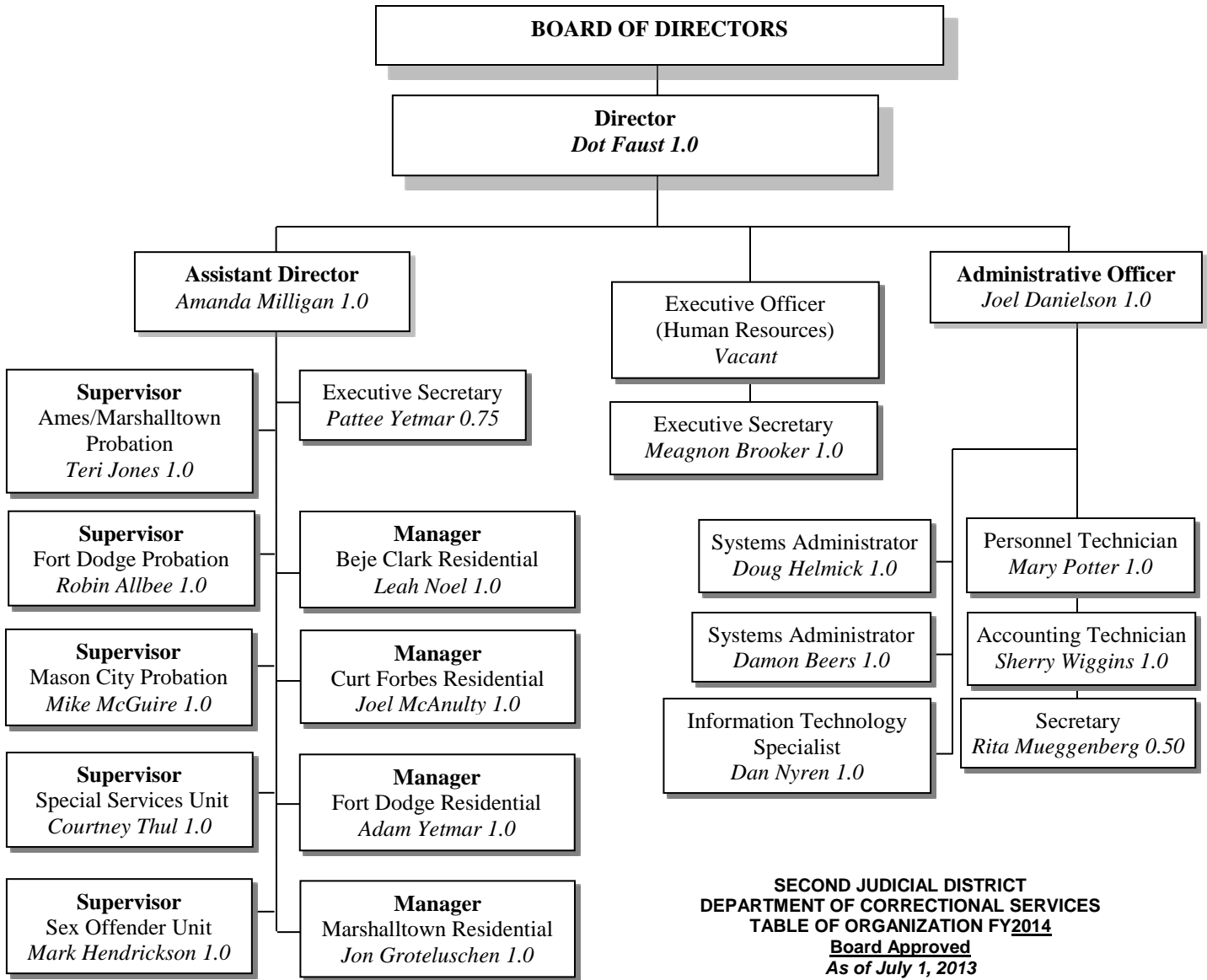


### Ames Administration

510 5<sup>th</sup> St

Ames, Iowa 50010

(515) 232-1511



SECOND JUDICIAL DISTRICT  
DEPARTMENT OF CORRECTIONAL SERVICES  
TABLE OF ORGANIZATION FY2014  
Board Approved  
As of July 1, 2013





**Ames Probation/Parole Office**

**509 Main St  
Ames, Iowa 50010  
(515) 232-1810**

Ames Probation/Parole Office

**Supervisor**  
*Teri Jones 1.0*

**Probation/Parole Officer 3**

*Jim Cameron 1.0  
Mike Di Blasi 1.0  
Steve Naeve 1.0*

**Secretary**

*Sandy Emery 1.0  
Marlys Wells 1.0*

**Probation/Parole Officer 2**

*Kevin McArthur 1.0  
Janet Neuschwanger 1.0  
Kari White 1.0  
Don Wolter 1.0*



**Curt Forbes Residential Center**

**111 N Sherman  
Ames, Iowa 50010  
(515) 232-3774**

Curt Forbes Residential Center

**Supervisor**  
*Joel McAnulty 1.0*

**Probation/Parole Officer 2**

*Dave Dreasher 1.0  
Carla Evans 1.0*

**Secretary**

*Kathy Dickinson 0.55*

**Building Maintenance Coordinator**

*Jerald Osier 0.25*

**Residential Officer**

*Doug Ashby 1.0  
Byron Davis 0.80  
Rena Dunphy 1.0  
Tom Eaches 1.0  
Dave Kramme 1.0  
Dan Lindgren 1.0  
Sarah Morrow 0.80  
Robert Neuendorf 1.0  
Don Sorenson 1.0  
Tina Westphal 1.0  
Annie Wierson 0.80*





**Fort Dodge Probation/Parole Office**  
**Fort Dodge Residential Center**

**311 1<sup>st</sup> Ave South**  
**Fort Dodge, Iowa 50501**  
**(515) 576-8121 (field office)**  
**(515) 955-6393 (residential center)**

Fort Dodge Probation/Parole Office  
**Supervisor**  
*Robin Allbee 1.0*

**Probation/Parole Officer 3**

*Russ Martin 1.0*  
*Roni Yetmar-Henry 1.0*  
*Vacant 1.0*

**Probation Parole Officer 2**

*Tenette Carlson 1.0*  
*Robert Cass 1.0*  
*Julie Cripe 1.0*  
*Cathy Davis 1.0*  
*Barb Krug 1.0*  
*Maurice Meier 1.0*  
*Kristen Ruppel 1.0*  
*Terri Valline 1.0*

**Secretary**

*Jill Groat 1.0*  
*Christine Lennon 1.0*

Fort Dodge Residential Center  
**Manager**  
*Adam Yetmar 1.0*

**Residential Officer**

*Brian Busick 1.0*  
*Heather Fogelman 1.0*  
*Bridget Harms 1.0*  
*Kristen Halbur 1.0*  
*Kyle Johnson 0.75*  
*Amanda Meyer 0.80*  
*Richard Meyer 1.0*  
*Scott Michelfelder 0.81*  
*Ken Miller 1.0*  
*Tom Schmitt 1.0*  
*Steve St. John 1.0*

**Food Service Leader**

*Peggy Allbee 1.0*

**Cook**

*Debra Ebelsheiser 0.30*

**Building Maintenance Coordinator**

*Clark Jochimsen 0.60*



**Marshalltown Probation/Parole Office**

**RM 412, Masonic Temple Building  
Marshalltown, Iowa 50158  
(641) 752-6322**

**Marshalltown Probation/Parole Office  
Supervisor  
Teri Jones 1.0**

**Probation/Parole Officer 3**  
*"Skip" McConnell 1.0*

**Probation/Parole Officer 2**  
*Dave Currant 1.0  
Tom Larson 1.0  
Dee Norton 1.0  
Vacant 1.0*



**Marshalltown Residential Center**

**1401 South 17<sup>th</sup> Ave  
Marshalltown, Iowa 50158  
(641) 753-5571**

**Marshalltown Residential Center  
Supervisor  
Jon Groteluschen 1.0**

**Probation/Parole Officer 2**  
*Rick Day 1.0  
Judy Imgrund 1.0*  
**Secretary**  
*Terri Leavy 1.0*  
**Food Service Leader**  
*Judy Eirikson 1.0*

**Residential Officer**  
*Tabitha Berends-Havens 0.80  
Kelly Caldwell 1.0  
Tabitha Dezeuw 0.80  
Tom Dagit 1.0  
Rick Gonzales 1.0  
Dave Pille 1.0  
Gretchen Jenkins 1.0  
Buck Manship 1.0  
Deborah Mason 1.0  
John Ratcliff 0.80  
Randy Sample 0.80  
James Swope 1.0*

**Cook**  
*Ann Danner 0.20  
Laura Davis 0.20*  
**Building Maintenance Coordinator**  
*Brad Wall 0.25*



**Mason City Probation/Parole Office**

**22 North Georgia  
Mason City, Iowa 50402  
(641) 424-0131**

**Mason City Probation/Parole Office**

**Supervisor**

*Mike McGuire 1.0*

**Probation/Parole Officer 3**

*Gretchen Hollander 1.0  
Jan Lewerke 1.0  
Brian Willrett 1.0*

**Secretary**

*Julie Braun 1.0  
Deb Jilek 1.0*

**Probation/Parole Officer 2**

*Tim Davidson 1.0  
Amanda Davis 1.0  
Thomas Gayther 1.0  
Darleen Hackman 1.0  
Dave Hawver 1.0  
Susan Kovarna 1.0  
Kevin Kozisek 1.0  
Chad Vance 1.0  
Murphy Washington 1.0  
Vacant 1.0*



**Beje Clark Residential Center**

**818 15<sup>th</sup> St SW  
Mason City, Iowa 50402  
(641) 424-3817**

**Beje Clark Residential Center**

**Supervisor**

*Leah Noel 1.0*

**Secretary**

*Diane Borchardt 0.60*

**Food Service Leader**

*Becky Erdman 1.0*

**Cook**

*Pat Sorenson 0.20  
Linda Quakenbush 0.20*

**Building Maintenance Coordinator**

*John Erdman 0.25*

**Residential Officer**

*Janice Albright 1.0  
Wanda Berding 1.0  
Leslie Coe 1.0  
Heather Coombs 1.0  
Royce Echelberger 1.0  
Stella Frank 0.80  
Adam Heinrichs 0.80  
Susanne Humphrey 1.0  
Scott Lovik 1.0  
Leah O'Neill 1.0  
Tom O'Neill 1.0  
Vacant 0.80*



### **Sex Offender Unit**

**District Wide Services**  
**22 North Georgia**  
**Mason City, Iowa 50402**  
**(641) 424-0131**

### **Special Services Unit**

**District Wide Services**  
**RM 412, Masonic Temple Building**  
**Marshalltown, Iowa 50158**  
**(641) 752-6322**

**Sex Offender Services**  
**Supervisor**  
***Mark Hendrickson 1.0***

**Probation/Parole Officer 3**

*Mark Coleman 1.0, Ames*  
*Brent Nelson 1.0, Ames*  
*Judy Barton 1.0, Fort Dodge*  
*Ross Goebel 1.0, Fort Dodge*  
*Ellen Baker 1.0, Marshalltown*  
*John Scholl 1.0, Mason City*  
*Vacant 1.0, Mason City*

**Psychologist**

*Jim Varland 1.0, District Wide*

**Polygrapher**

*Marc Borgman 1.0, Fort Dodge/Mason City*  
*Amy Neisen 1.0, Ames/Marshalltown*

**Special Services Unit**  
**Supervisor**  
***Courtney Thul 1.0***

**Community Treatment Coordinator**

*Renee Ranson 1.0, Ames*  
*Roxann Scheffert 1.0, Ames*  
*Stacy Bochart 1.0, Fort Dodge*  
*Jean Helmers 1.0, Fort Dodge*  
*Julie Brandt 1.0, Marshalltown*  
*Mike Dalbec 1.0, Marshalltown*  
*Michele Gordon 1.0, Mason City*  
*Diana Kellar 1.0, Mason City*

**Probation/Parole Officer 2**

*Bobbie Nelson .75, Ames*  
*Wayne Meyne 1.0, Fort Dodge*  
*Angel Blackford 1.0, Marshalltown*  
*Barb Brandt 1.0, Mason City*

**Secretary**

*Jami Knutson 1.0*  
*Vacant 1.0*

# BOARD OF DIRECTORS FY2014

Member and Address	Phone Number	Member and Address	Phone Number
Ken Abrams Worth County Supervisor 1000 Central Ave Northwood 50459	641-324-3630	Jeffrey Ives Pocahontas County Supervisor 99 Court Square Pocahontas 50574	None
Jon Beaty Judicial Delegate 203 Main St PO Box 23 Dakota City 50529	515-332-7139	Scott Jacobs Calhoun County Supervisor 416 4 <sup>th</sup> St Ste 1 Rockwell City 50579	712-297-7741
Neil Bock Carroll County Supervisor 114 E. 6 <sup>th</sup> Street Carroll 51401	712-792-4923	Mark Kuhn Floyd County Supervisor 101 S Main Ste 302 Charles City 50616	641-257-6129
Mick Burkett Greene County Supervisor 114 N Chestnut Jefferson 50129	515-386-5680	Betty McCarthy Advisory Delegate Osage 50461	None
Mark Campbell Webster County Supervisor 703 Central Ave Fort Dodge 50501	515-573-7175	Tim Neil Bremer County Supervisor 415 E. Bremer Ave Waverly 50677	319-352-0340
Tim Carmody Judicial Delegate 702 1st Ave South Fort Dodge 50501	515-573-1426	Rick Rasmussen Wright County Supervisor PO Box 147 Clarion 50525	515-532-2771
Dave Chapin Advisory Delegate YWCA 826 1 <sup>st</sup> Ave N Fort Dodge 50501	515-573-3931	Mark Reiher Butler County Supervisor Allison 50602	319-267-2670
John Mort Christianson Humboldt County Supervisor 203 Main St Dakota City 50529	515-332-1571	Ronn Rickels Hardin County Supervisor 1215 Edgington Ave. Ste 1 Eldora 50627	641-939-8220
Mike Croker Advisory Delegate Marshalltown 50158	None	Bill Skare Advisory Delegate Boone PD 525 S Story St Boone 50036	515-298-3965
Jack DeWolf Judicial Delegate Ames 50010	None	Wesley Sweedler Hamilton County Supervisor 2300 Superior Street Ste 3 Webster City 50595	515-832-8567
Phillip Dougherty Cerro Gordo County Supervisor 220 N. Washington Ave. Mason City 50401	641-421-3022	Dave Thompson Marshall County Supervisor 1 E Main St Marshalltown 50158	641-754-6330
Steve Duffy Boone County Supervisor 201 State Street Boone 50036	515-433-0502	Jerry Tlach Hancock County Supervisor 855 State St PO Box 70 Garner 50438	641-923-3421
Corey Eberling Franklin County Supervisor 12 1 <sup>st</sup> Ave. NW PO Box 26 Hampton 50411	641-456-5624	Paul Toot Story County Supervisor 900-6th Street Nevada 50201	515-382-7206
Paul Fitzgerald Judicial Delegate Story Co Sheriff's Office 1315 S B Ave Nevada 50201	515-382-6566	Stan Walk Mitchell County Supervisor 117 Plaza Lane Osage 50461	641-832-3942
Rick Hecht Sac County Supervisor 100 NW State St Sac City 50583	712-662-7401	Willie Wubben Winnebago County Supervisor 126 S. Clark Street Forest City 50436	641-585-3412

# ADVISORY COMMITTEES FY2014

## **AMES AREA**

### MEMBERS

GREG ELSBERRY, BOONE COUNTY SHERIFF, 50036  
ROBERT ROD, (ALTERNATE TO THE BOARD OF DIRECTORS), AMES, 50010  
SHERRY BRADLEY, AMES, 50010  
BILL SKARE, (DELEGATE TO THE BOARD OF DIRECTORS), BOONE PD, 50036  
JASON TUTTLE, AMES PD, 50010

## **MARSHALLTOWN AREA**

### MEMBERS

MIKE CROKER, (DELEGATE TO THE BOARD OF DIRECTORS), MARSHALLTOWN, 50158  
JILL EATON, (ALTERNATE DELEGATE TO BOARD OF DIRECTORS), MARSHALL CO CPC,  
MARSHALLTOWN, 50158  
BARB MATTHEWS, WORKFORCE DEVELOPMENT CENTER, MARSHALLTOWN, 50158  
MIKE TUPPER, MARSHALLTOWN PD, 50158

## **FORT DODGE AREA**

### MEMBERS

DAVID CHAPIN, (DELEGATE TO THE BOARD OF DIRECTORS), YWCA, FORT DODGE, 50501  
MIKE RYAN, (ALTERNATE TO THE BOARD OF DIRECTORS), VINCENT, 50594  
ANDREA JONDLE, CFR, FORT DODGE, 50501  
CHAD JENSEN, NEW OPPORTUNITIES, CARROLL, 51401  
TERESA LARSON, CFI, FORT DODGE, 50501  
ROGER PORTER, FORT DODGE PD, 50501

## **MASON CITY AREA**

### MEMBERS

BETTY MCCARTHY, (DELEGATE TO BOARD OF DIRECTORS), OSAGE, 50461  
MARK FEUSTAL, (ALTERNATE TO THE BOARD OF DIRECTORS), MASON CITY, 50401  
CANDY STRICKER, MASON CITY, 50401  
JAY HANSEN, PRAIRIE RIDGE, MASON CITY, 50401  
KEVIN PALS, CERRO GORDO COUNTY SHERIFF, MASON CITY, 50401

**SECOND JUDICIAL DISTRICT DEPARTMENT OF CORRECTIONAL SERVICES**  
**Statement of Revenues, Expenditures and Changes in Fund Balances – General Fund**  
**Actual and Budget**

Year Ended June 30, 2014

	REVISED ** BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
<b>Revenues by Source:</b>			
State Purchase of Service (POS)	10,870,425	10,870,425	-
Appropriations Transfer – DOC Operations	92,544	92,544	-
Residential Client Fees	1,101,854	1,070,675	(31,179)
Enrollment Fees	421,477	432,116	10,639
Other Client/Group Fees	163,211	158,321	(4,890)
Interest Earned	4,000	3,883	(117)
Federal BOP Inmate Reimbursement	531,549	590,791	59,242
Federal Urinalysis Contract Reimbursement	40,683	36,741	(3,942)
Miscellaneous	42,431	47,921	5,490
Prior Year Carryover	242,213	-	(242,213)
<b>Total Revenues Available for Expenditures</b>	<b>13,510,387</b>	<b>13,303,417</b>	<b>(206,970)</b>
<b>Expenditures by Account Category:</b>			
Personal Services	12,030,247	11,742,767	287,480
Travel & Subsistence	137,908	142,189	(4,281)
Supplies	400,380	421,998	(21,618)
Contractual Services	677,670	630,514	47,156
Equipment & Repairs	133,050	138,775	(5,725)
Claims & Miscellaneous	-	-	-
Licenses, Permits & Refunds	-	-	-
State Aid	-	-	-
Plant Improvement	131,132	7,912	123,220
<b>Total Expenditures</b>	<b>13,510,387</b>	<b>13,084,155</b>	<b>426,232</b>
<b>Revenues Over (Under) Expenditures</b>	<b>-</b>	<b>219,262</b>	<b>219,262</b>
<b>Fund Balance Beginning of Year – Local</b>		242,213	
<b>Revenues Over (Under) Expenditures including Local Carry Forward Balance</b>		219,262	
<b>Less: Government Funds Transfer</b>		-	
<b>Fund Balance End of Year</b>		<b>\$ 461,475</b>	

\*\* Original FY 2014 Budget was revised in September 2013 with Actual Carry Forward following Closeout of Fiscal Year 2013



**SECOND JUDICIAL DISTRICT, DEPARTMENT OF CORRECTIONAL SERVICES**

**Comparison of Revenues and Expenditures – General Fund  
Most Recent Four Fiscal Years**

	Year Ended 2014	Year Ended 2013	From FY13 to FY14		Year Ended 2012	Year Ended 2011
			Dollar Change	% Change		
<b>Revenues by Source:</b>						
State POS & Other Appropriations	\$ 10,962,969	\$ 10,870,425	\$ 92,544	0.85%	\$ 10,467,801	\$10,336,948
Intra-State Transfers	-	-	-	-	-	26,944
Residential Client Fees	1,070,675	1,001,464	69,211	6.91%	974,607	909,679
Enrollment Fees	432,116	428,377	3,739	0.87%	396,413	394,664
Other Client/Group Fees	158,321	158,266	55	0.00%	168,203	186,650
Interest Earned	3,883	4,092	(209)	(5.11%)	3,970	6,222
Federal BOP Inmate Reimbursement	590,791	527,875	62,916	11.92%	639,964	690,000
Federal Urinalysis Contract						
Reimbursement	36,741	38,682	(1,941)	(5.02%)	41,759	43,618
Federal Pass-Thru Grants	-	210,519	(210,519)	(100.00%)	378,287	399,708
Miscellaneous	47,921	41,790	6,131	14.67%	47,474	44,480
<b>Total Revenues</b>	<b>\$ 13,303,417</b>	<b>\$ 13,281,491</b>	<b>\$ 21,926</b>		<b>\$ 13,118,478</b>	<b>\$13,038,913</b>
<b>Expenditures by Account Class:</b>						
Personal Services	\$ 11,742,767	\$ 11,979,992	(\$237,225)	(1.98%)	\$11,939,536	\$11,467,324
Travel/Training	132,192	126,087	6,105	4.84%	120,545	114,127
Vehicle Operation	8,371	8,048	323	4.01%	7,928	10,153
Out-of-State Travel/Training	1,627	790	837	105.95%	674	-
Office Supplies	32,965	29,440	3,525	11.97%	53,381	37,519
Building Maintenance Supplies	3,525	2,122	1,403	66.12%	3,868	3,424
Professional/Scientific Supplies	58,893	38,856	20,037	51.57%	41,461	33,194
Housekeeping/Subsistence						
Supplies	72,382	59,650	12,732	21.34%	71,744	65,922
Other Supplies	1,756	1,010	746	73.86%	4,887	2,274
Food	252,477	257,571	(5,094)	(1.98%)	283,133	242,903
Communications	87,515	86,586	929	1.07%	87,168	86,905
Rentals	194,199	184,360	9,839	5.34%	181,272	198,473
Utilities	139,545	133,373	6,172	4.63%	124,244	129,125
Professional/Scientific Services	47,155	60,562	(13,407)	(22.14%)	74,178	88,457
Outside Services	18,683	29,640	(10,957)	(36.97%)	46,783	47,111
Intra-State Transfers	-	-	-	-	20,675	87,242
Advertising/Publicity	2,522	7,668	(5,146)	(67.11%)	4,453	6,737
Outside Repairs/Services	61,407	82,998	(21,591)	(26.01%)	64,456	48,616
Reimbursements to Other						
Agencies	33,253	27,051	6,202	22.93%	22,487	25,239
ITS Reimbursements	53,292	62,297	(9,005)	(14.45%)	59,032	56,665
Workers Compensation	13,133	13,395	(262)	(1.96%)	14,073	16,344
Residential Equipment over \$500	22,477	6,939	15,538	223.92%	1,573	2,698
Office Equipment over \$500	-	1,126	(1,126)	(100.00%)	8,735	458
Equipment under \$500	25,114	4,974	20,140	404.91%	5,346	9,492
Data Processing, Inventory	13,097	27,986	(14,889)	(53.20%)	879	34,543
Data Processing, Non-Inventory	16,679	14,255	2,424	17.00%	30,711	11,642
Other Expenditures/Obligations	41,217	33,013	8,204	24.85%	33,033	33,135
Capitals	7,912	267,468	(259,556)	(97.04%)	12,950	-
<b>Total Expenditures</b>	<b>\$ 13,084,155</b>	<b>\$ 13,547,258</b>	<b>(\$463,103)</b>		<b>\$ 13,319,204</b>	<b>\$12,859,723</b>
<b>Summary by Funding Source/Class Type</b>						
<b>Revenues by Funding Source:</b>						
State Funds	\$ 10,962,969	\$ 10,870,425			\$ 10,467,801	\$10,363,892
Local Funds	2,340,448	2,411,066			2,650,677	2,675,021
<b>Total Revenues</b>	<b>13,303,417</b>	<b>13,281,491</b>			<b>13,118,478</b>	<b>13,038,913</b>
<b>Expenditures by Major Class Type:</b>						
Personal Services	11,742,767	11,979,992			11,939,536	11,467,324
Operating Expenses	1,341,388	1,567,266			1,358,993	1,305,157
Intra-State Transfers	-	-			20,675	87,242
<b>Total Expenditures</b>	<b>\$ 13,084,155</b>	<b>\$ 13,547,258</b>			<b>\$ 13,319,204</b>	<b>\$12,859,723</b>

## **SECOND JUDICIAL DISTRICT DEPARTMENT OF CORRECTIONAL SERVICES**

*Year Ended June 30, 2014*

### AVERAGE DAILY COSTS

Standard Probation/Parole Supervision	\$5.17
Minimum Risk Probation/Parole Supervision	\$1.04
Intensive Probation/Parole Supervision	\$6.07
Pre-Trial Release with Supervision	\$1.74
Sex Offender Treatment Program	\$5.61
Intensive Sex Offender Supervision	\$8.31
Domestic Abuse Program	\$1.05
Average Daily Cost per Residential Facility	\$80.26

### AVERAGE COSTS

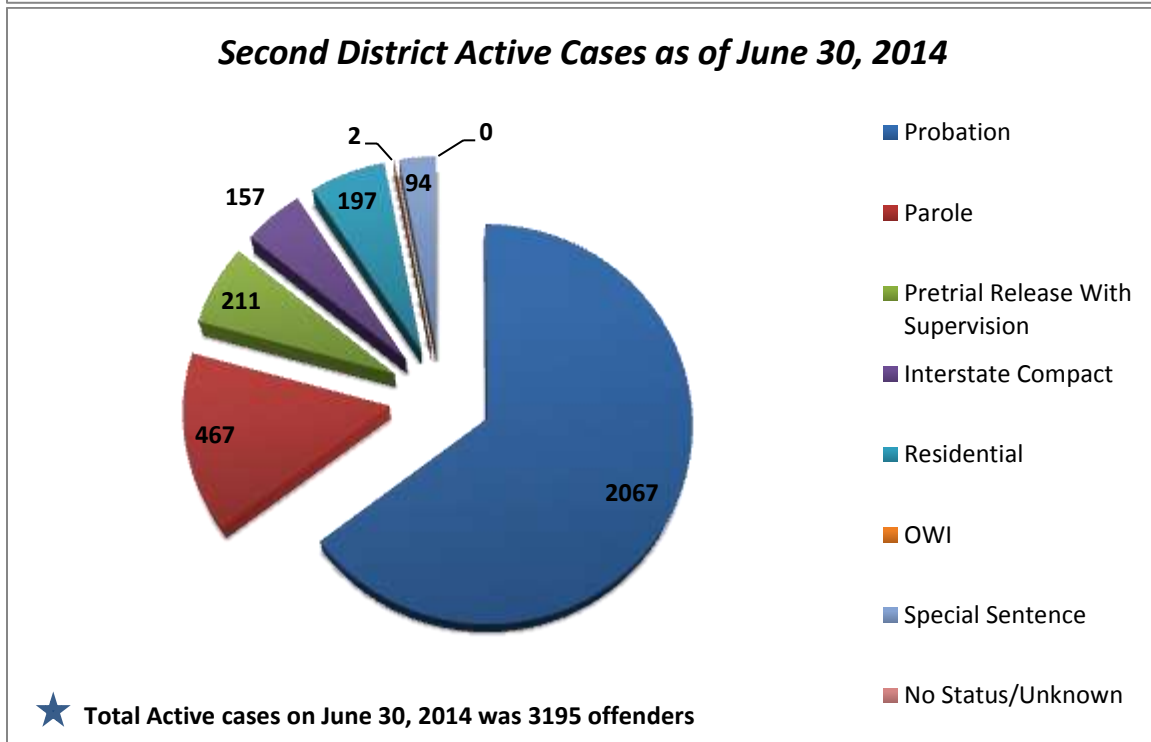
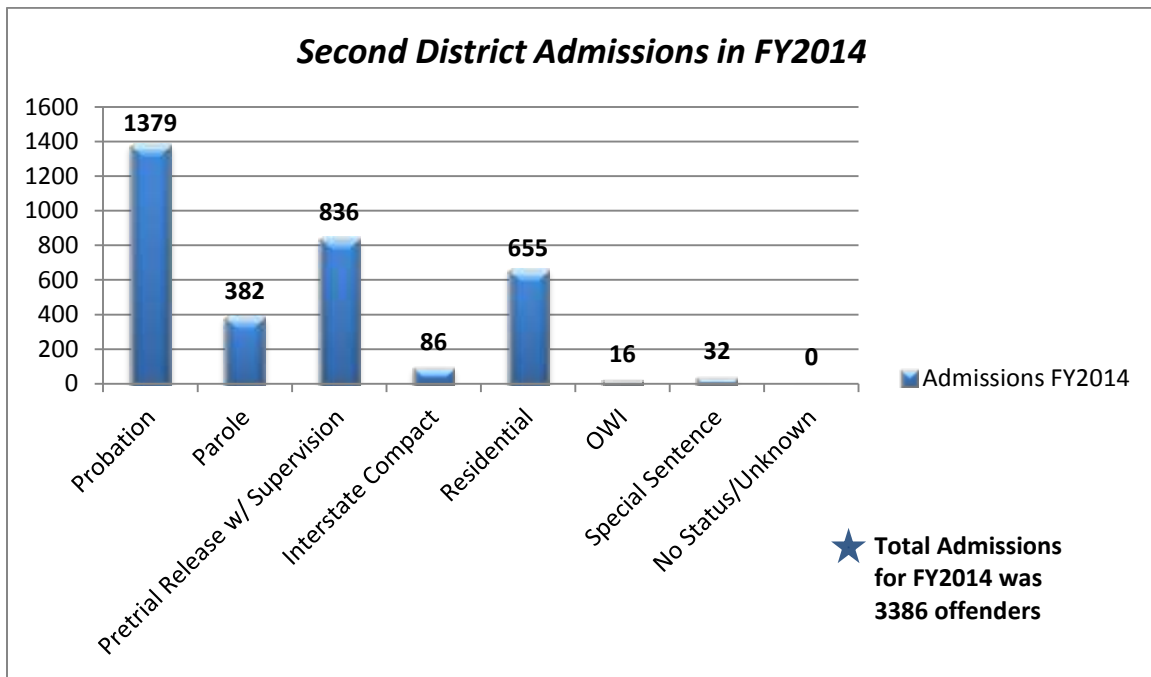
Pre-Sentence Investigations – Detailed (Long)	\$476.35
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### EXPENDITURES BY SPECIAL PROJECT BY REVENUE SOURCE

	State	Federal/Local	Total
TASC	--	--	--
Drug Court	--	--	--
Special Services Program	991,737	33,408	1,025,145
Sex Offender Treatment Program	1,118,037	61,826	1,179,863
Domestic Abuse Program	107,990	69,292	177,282
Intensive Probation/Parole Supervision	915,287	30,614	945,901
Re-Entry	--	--	--

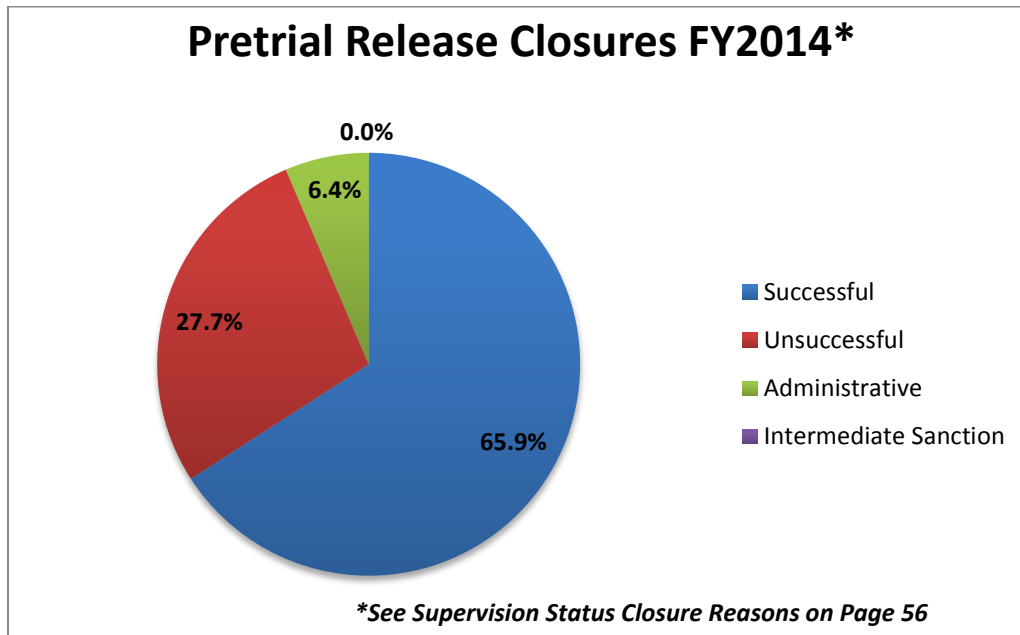
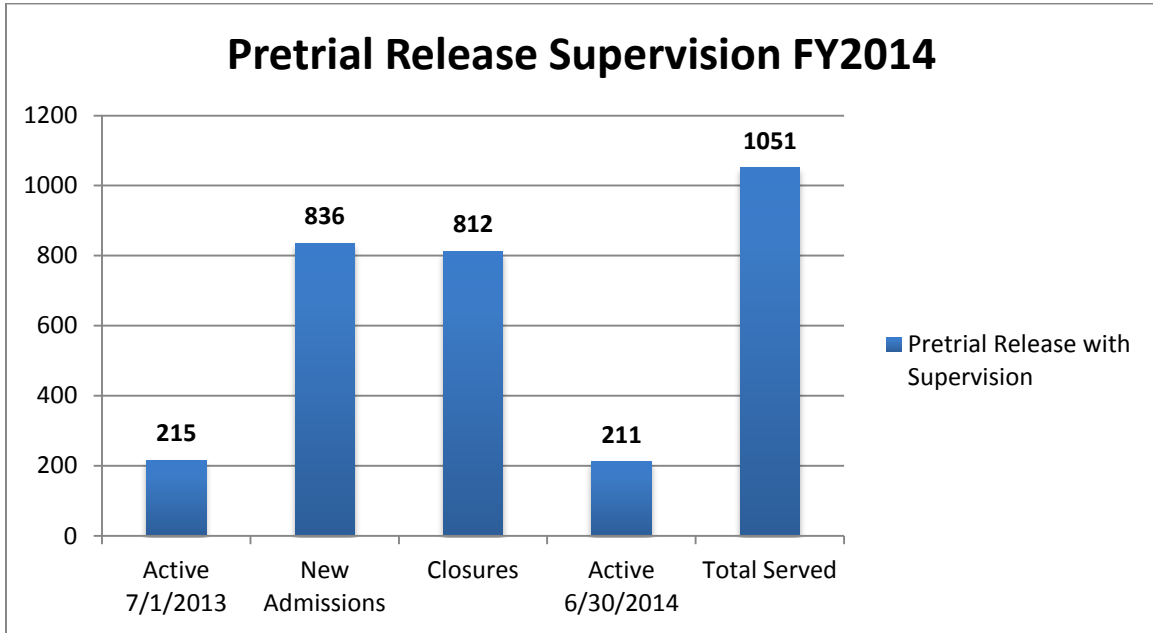
## Program Operations

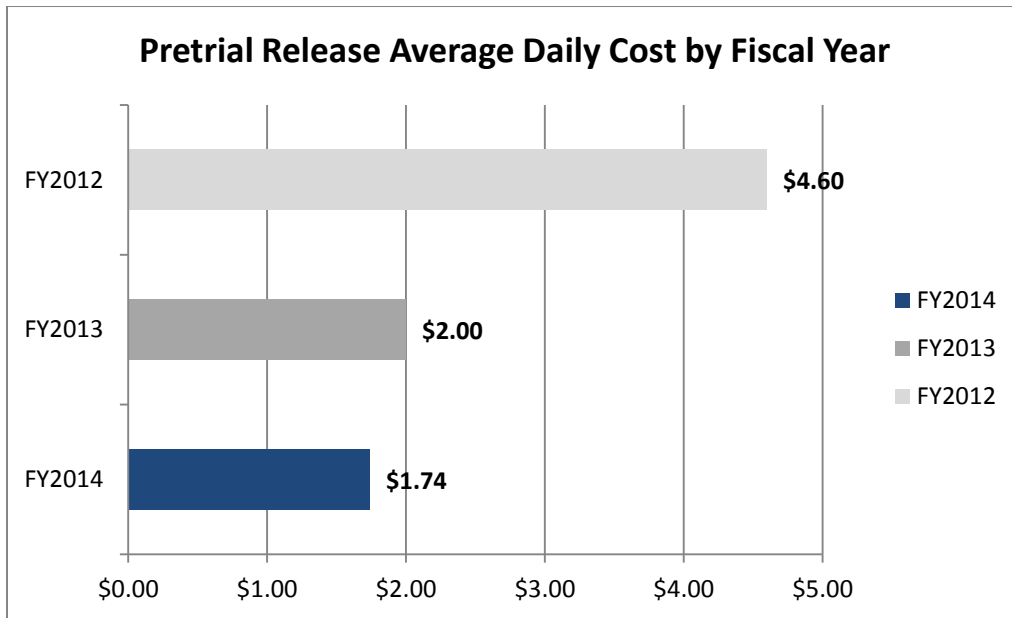
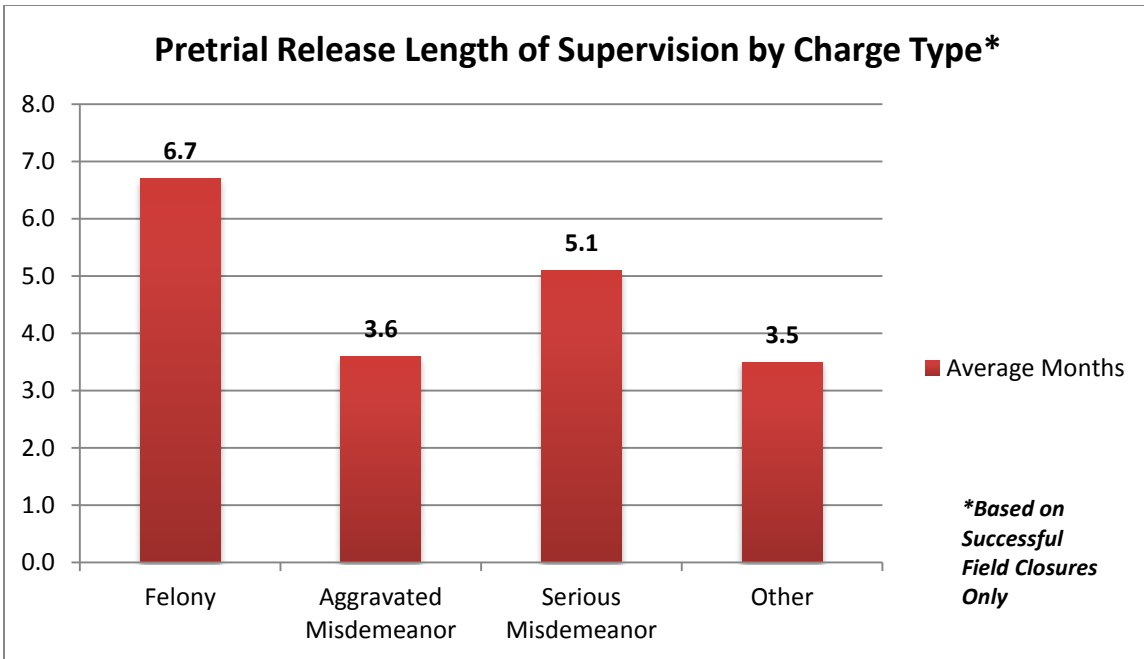
The statistical data contained in this report was compiled from the Iowa Correctional Offender Network (ICON), which was first implemented on August 1, 2000. Statistics for Field Services (Pretrial Release with Services, Probation, Parole, Interstate Compact) and Residential Services do not count offenders who were pending legal action (i.e. offenders who absconded/escaped), nor does it include offenders whose supervision was transferred out of the District. Specific to Closure Types, please refer to the last page of this report (**Closure Types**) for a description of the Reasons for Closure that correspond to each Closure Type.



## Pretrial Release with Supervision

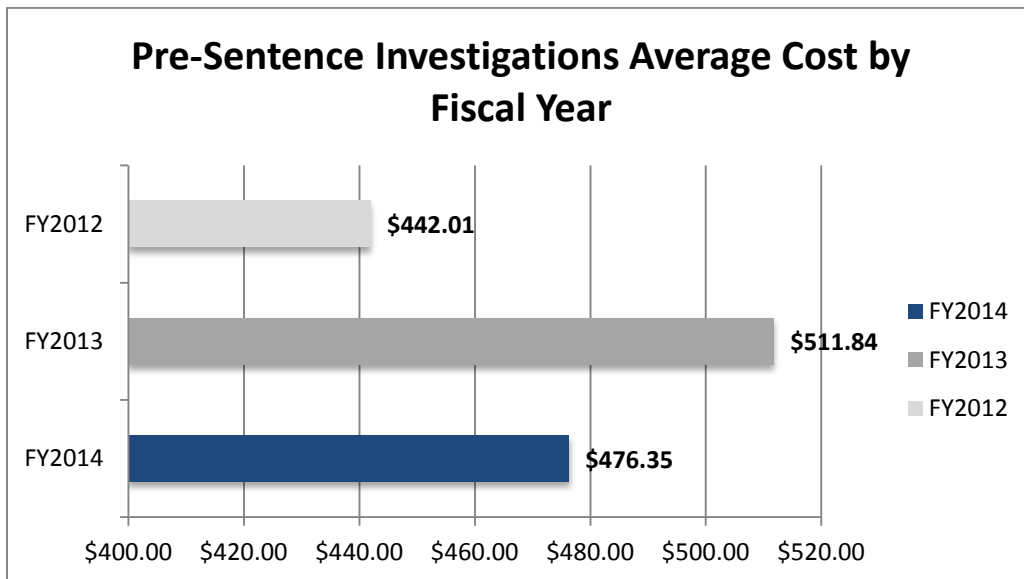
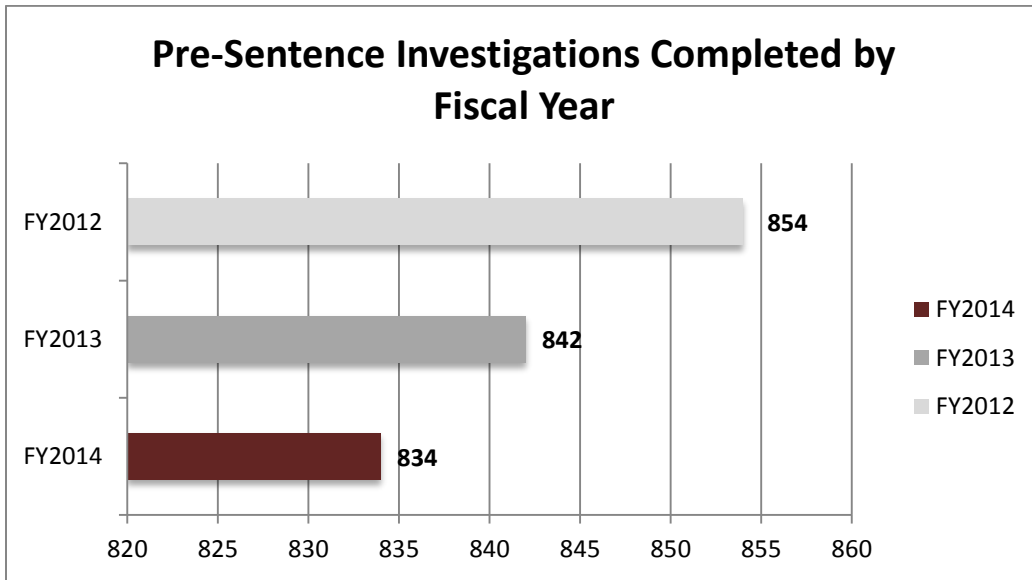
**Pretrial Release with Supervision** refers to defendants who are released under the supervision of the Department while awaiting trial, rather than being released on their own recognizance or held in jail on bond. Defendants are supervised by Probation/Parole Officers, who monitor the defendant's whereabouts and activities within the community. Due to their pre-conviction status, treatment programming is offered to defendants on a voluntary basis, unless ordered by the Court.





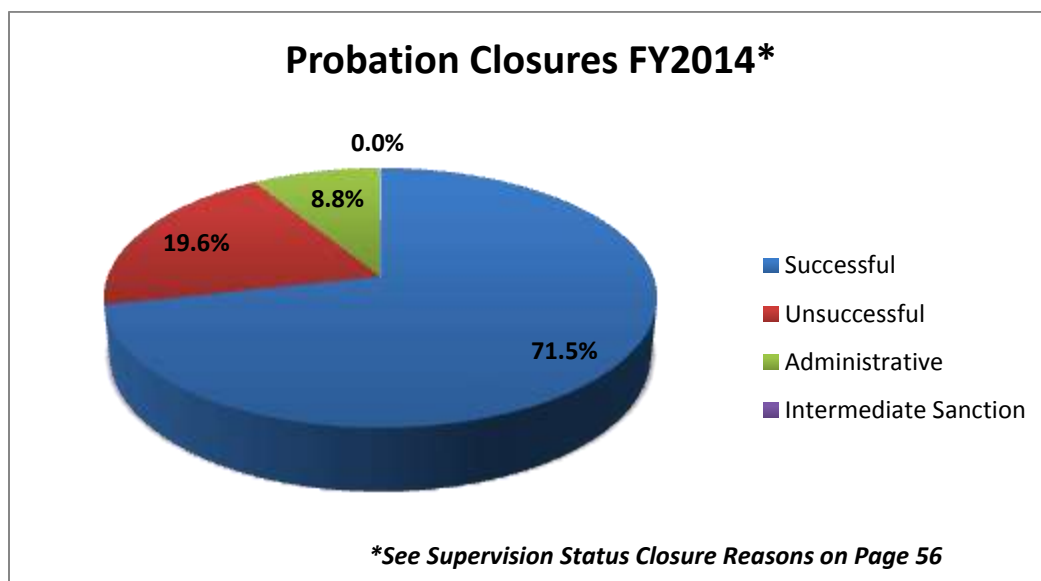
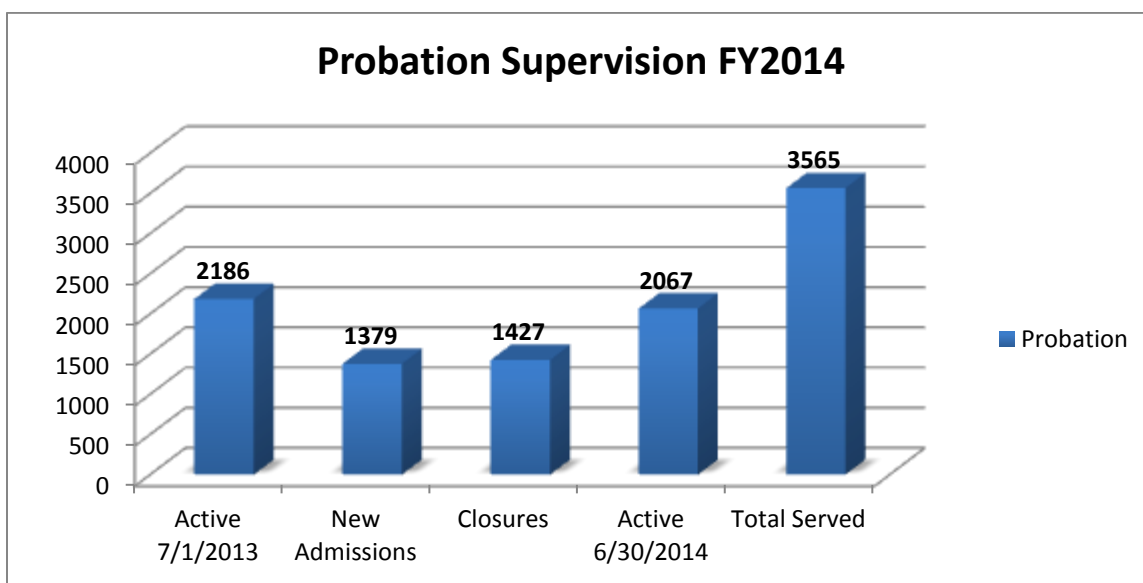
## Pre-Sentence Investigations

**Pre-Sentence Investigations (PSI)** are conducted by Probation/Parole Officers to provide a comprehensive report to judges to assist in determining appropriate sentencing options. Included in each report is information about the Defendant's present offense, prior criminal record, employment, education, family, substance abuse and psychological histories. Utilizing this information, Probation/Parole Officers provide sentencing and treatment recommendations to the Court. The presentence report also provides valuable information to other correctional staff who may later supervise the offender.



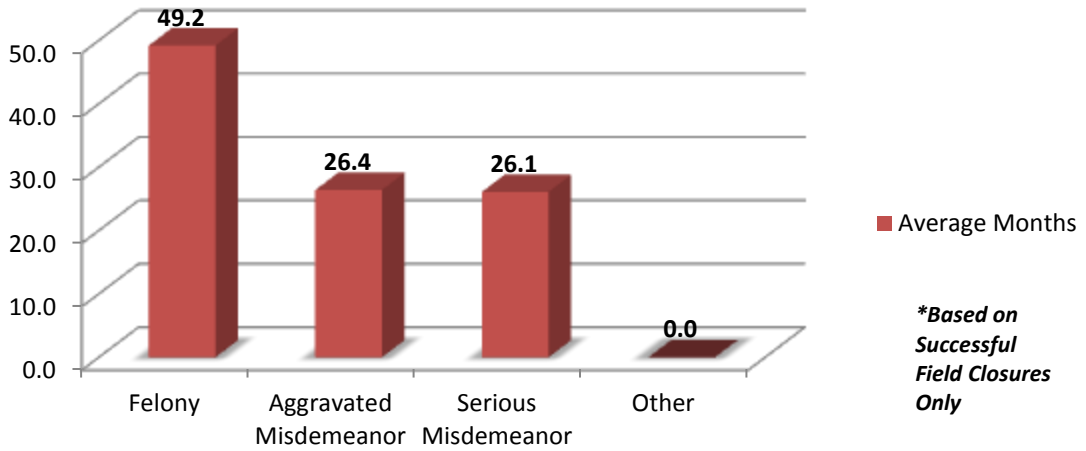
## Probation Supervision

**Probation** supervision provides the Court an alternative to institutionalization whereby convicted offenders remain in the community under correctional supervision. Offenders undergo risk and need assessments, case planning and referrals to local community resources. Probation/Parole Officers monitor compliance and progress, report information, facilitate behavioral change and make recommendations to the Court. The Department supervises both felony and misdemeanor probationers who are placed under its supervision by the Court.

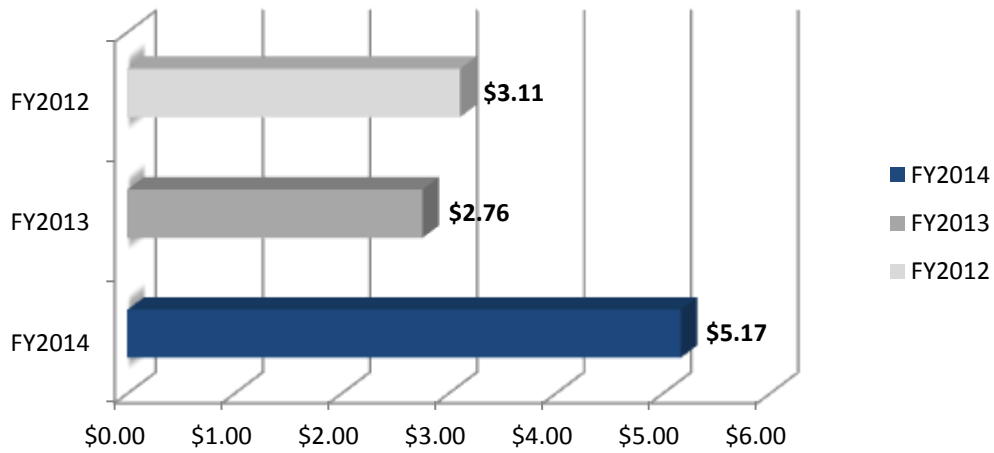




### Probation Length of Supervision by Charge Type\*

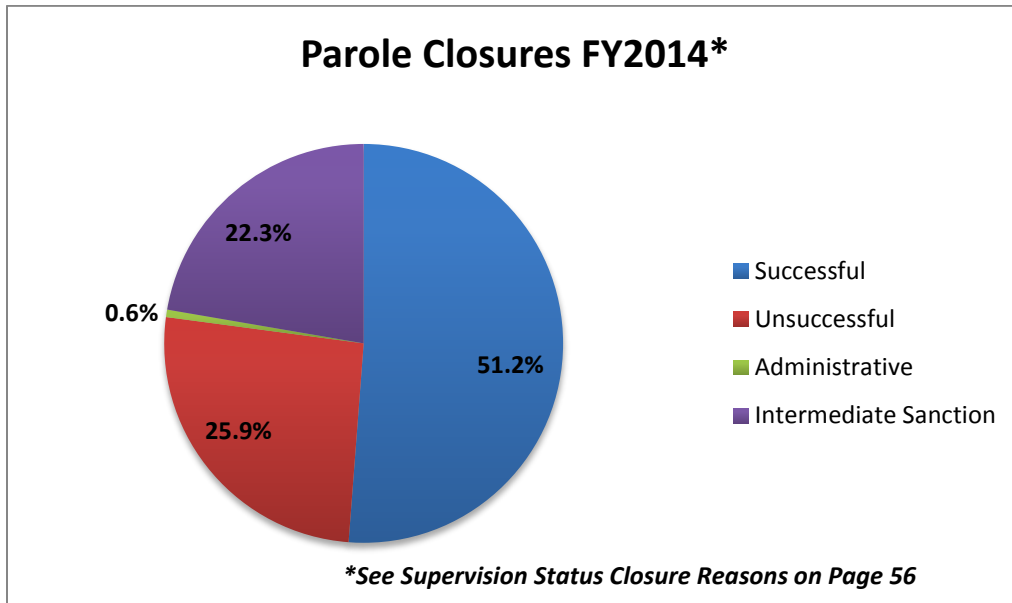
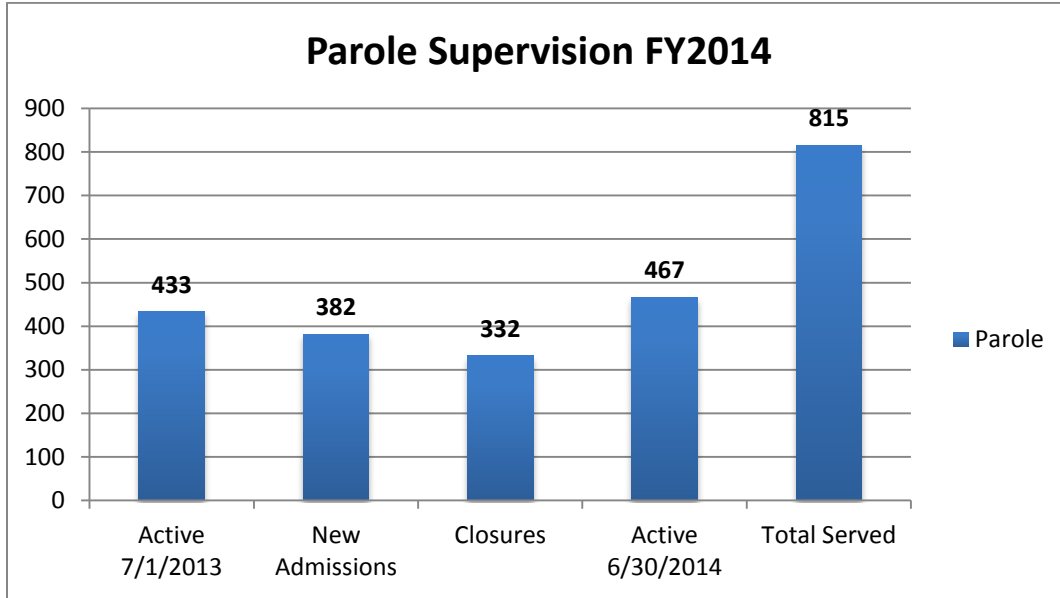


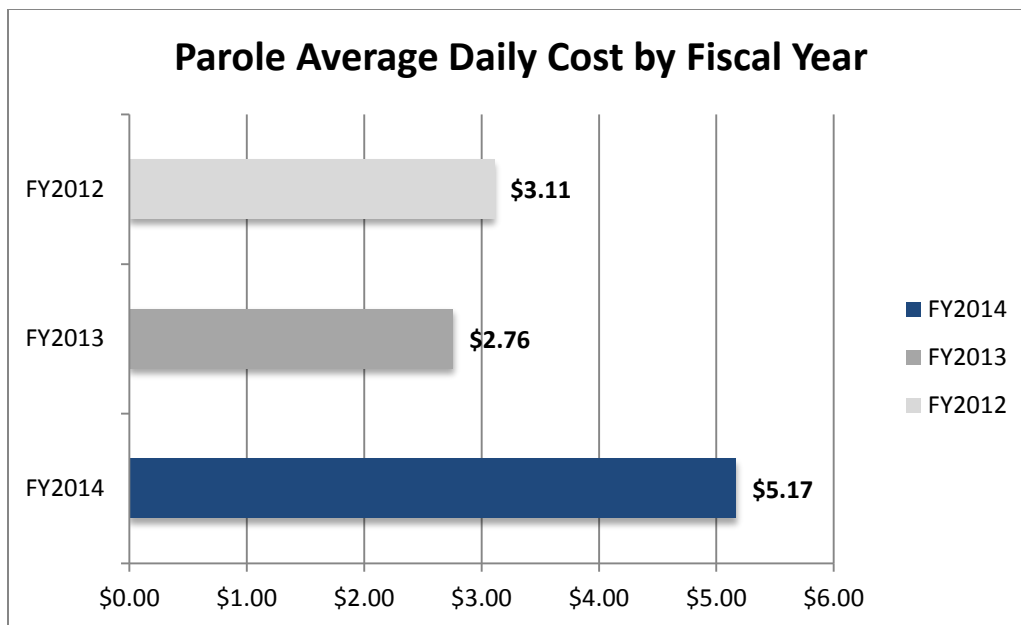
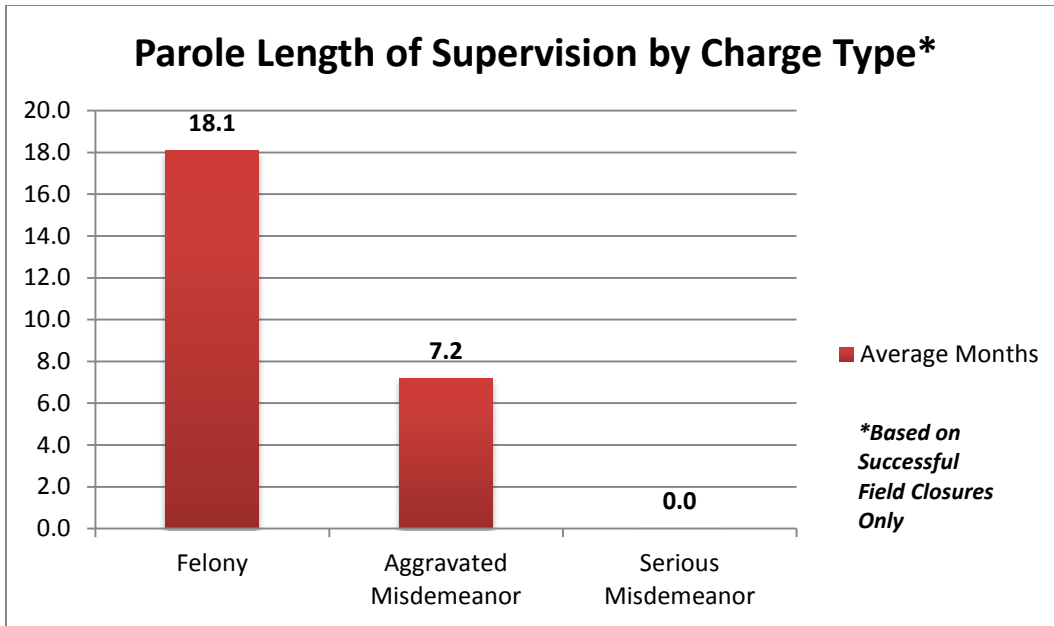
### Probation Average Daily Cost by Fiscal Year



## Parole Supervision

**Parole** supervision provides supervised conditional release of offenders who are returning to the community from prison or work release. Probation/Parole Officers conduct risk and need assessments, make treatment/community referrals, assist with transition back into the community, facilitate behavioral change and monitor compliance and progress similar to Probation.



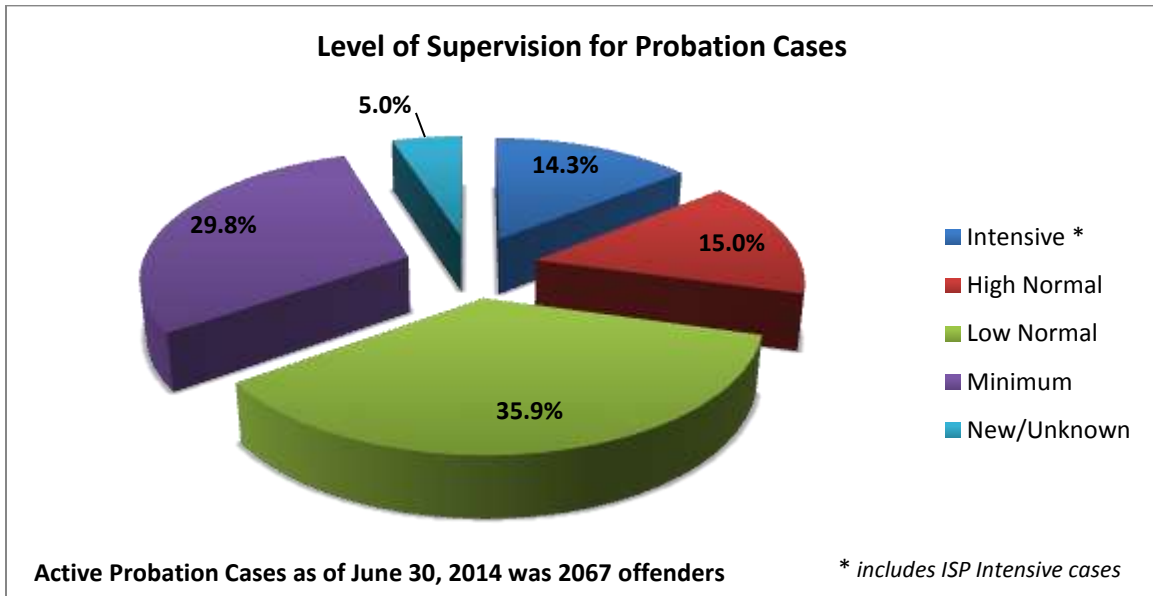


## Probation and Parole Classification

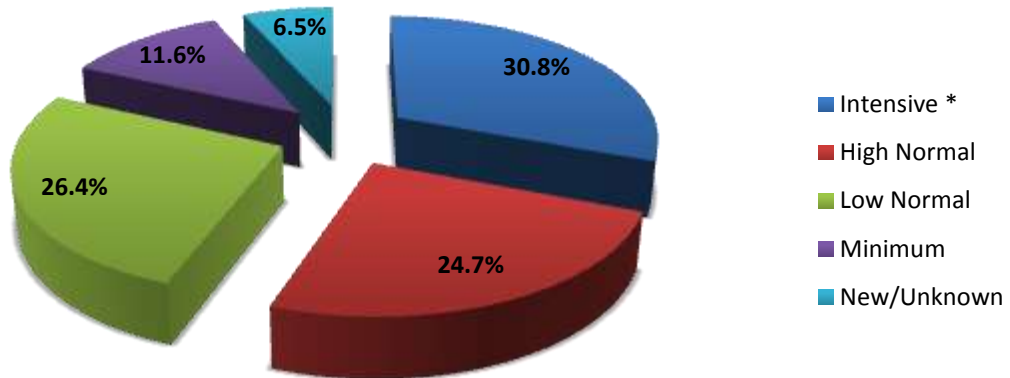
Within 30 days after receiving a new probationer or parolee, department staff must complete all intake procedures and assign the client to a Level of Supervision. The Case Management Guidelines that are utilized by staff to supervise offenders according to their risk level are as follows:

Contact Guidelines	Risk Level					
	ISP Intensive*	Intensive	High Normal	Low Normal	Minimum	RWS
Face-to-Face	4-6 per month	2-4 per month	1-2 per month	1 per 2 months	1 per 3 months	Weekly
Field Contacts	1 per 3 months	1 per 6 months	As Needed	None	None	None
TX/Surveillance/Collateral	1 per month	As needed	As Needed	As Needed	As Needed	As Needed
UA/BT Testing	As needed per District policies and guidelines					

### Classification (Level of Supervision) Probation and Parole cases as of June 30, 2014



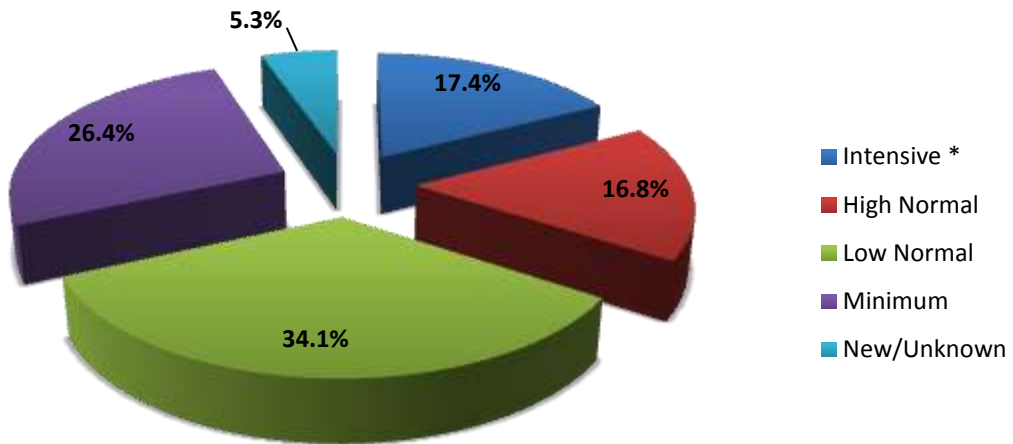
### Level of Supervision for Parole Cases



Active Parole Cases as of June 30, 2014 was 474 offenders

\* includes ISP Intensive cases

### Level of Supervision of All Probation and Parole Cases

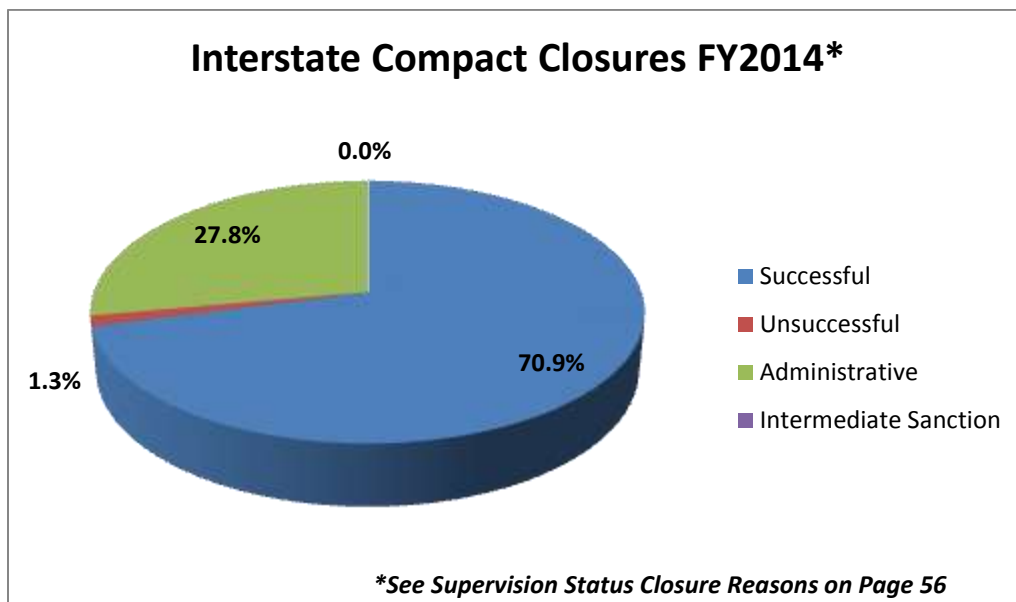
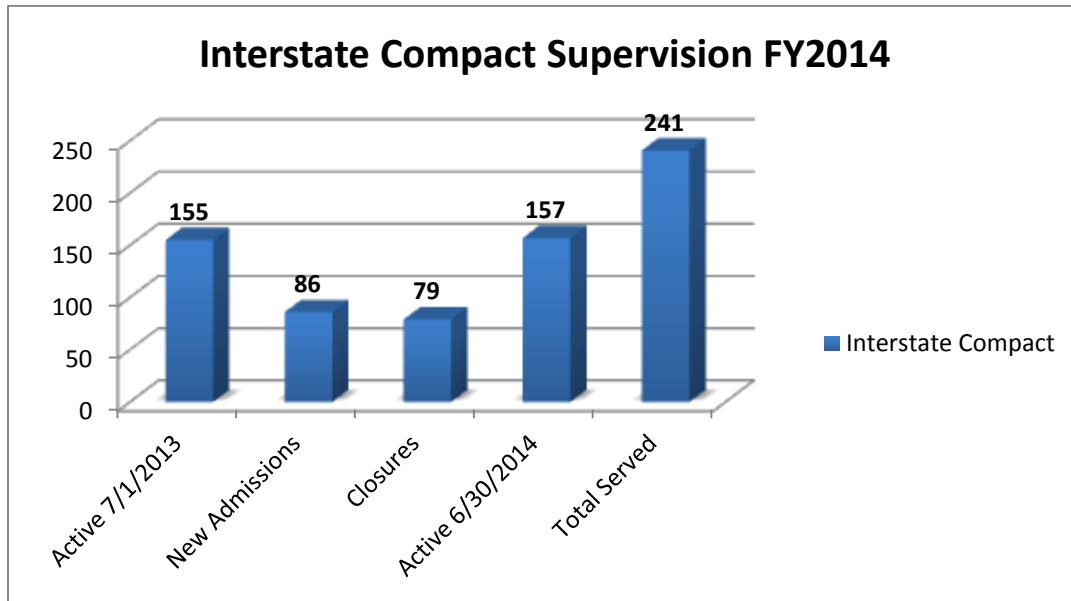


Active Prob/Parole Cases as of June 30, 2014 was 2541 offenders

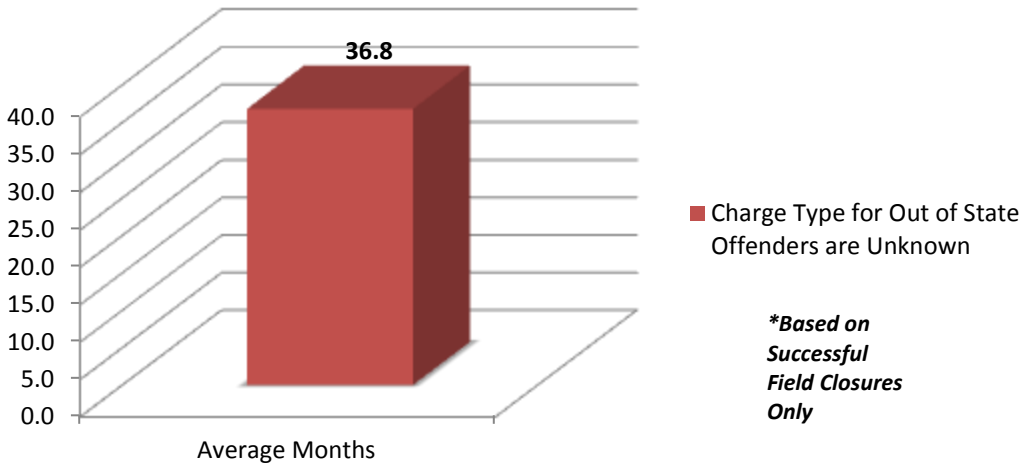
\* includes ISP Intensive cases

## Interstate Compact Supervision

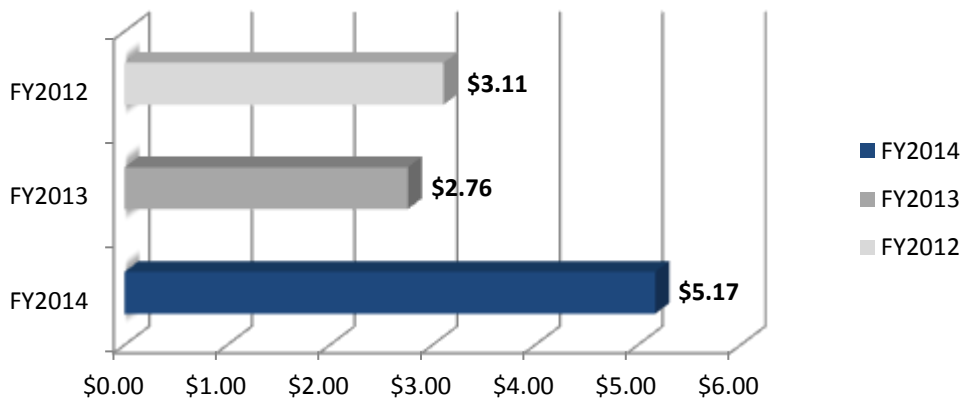
**Interstate Compact** supervision is provided for offenders who had been granted probation or parole in other states, but whose supervision has been transferred to the State of Iowa. Offenders undergo risk and need assessments, case planning and referrals to local community resources similar to that provided to Iowa probation/parole offenders. The Department supervises both felony and misdemeanor probationers/parolees who are placed under its supervision by Interstate Compact.



### Interstate Compact Length of Supervision by Charge Type\*



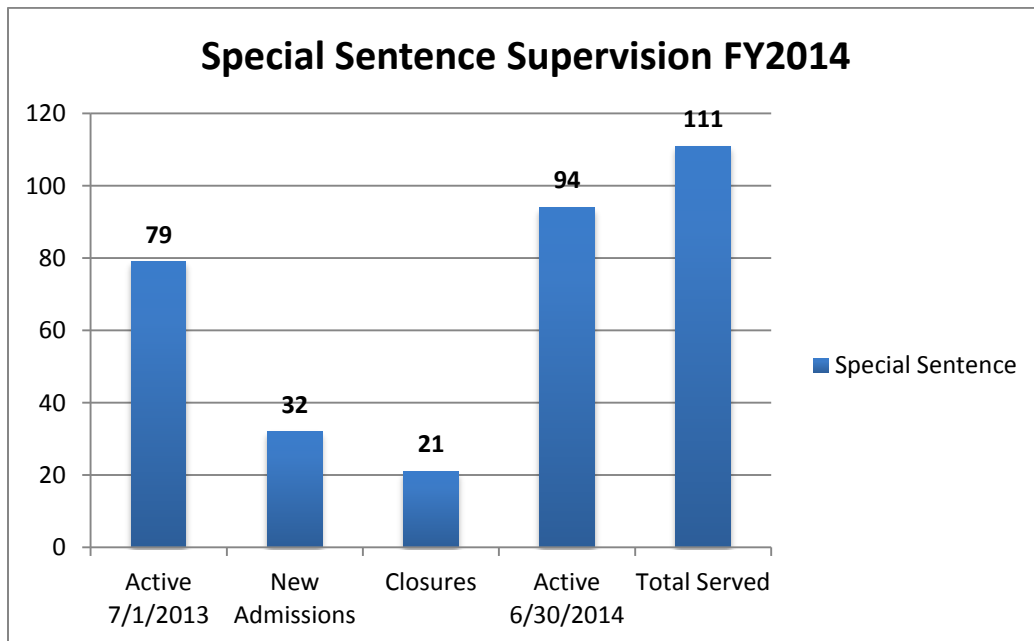
### Interstate Compact Average Daily Cost by Fiscal Year

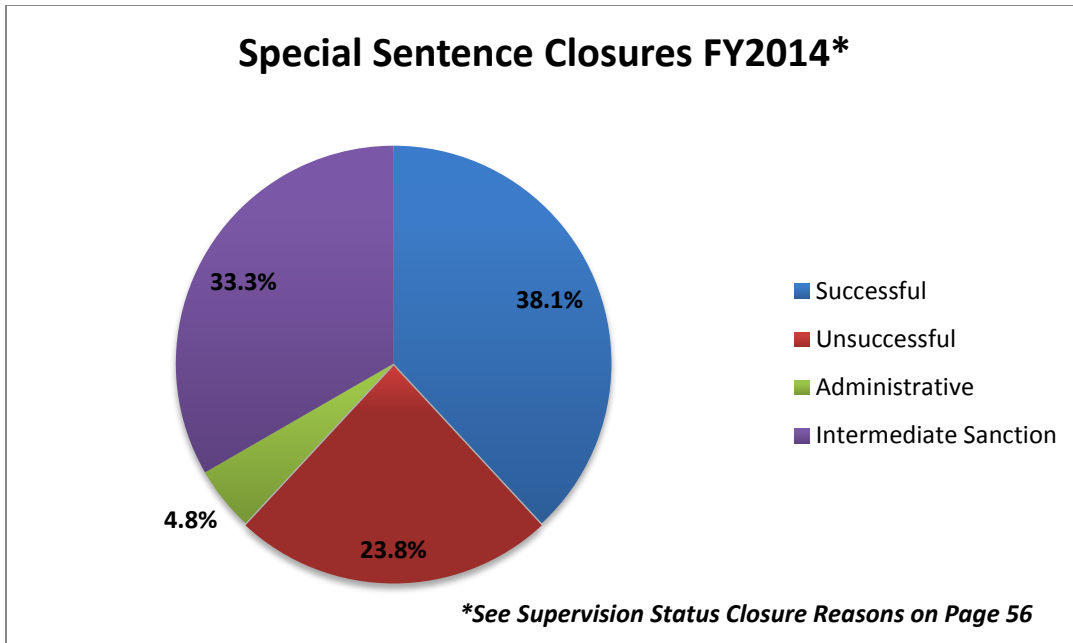




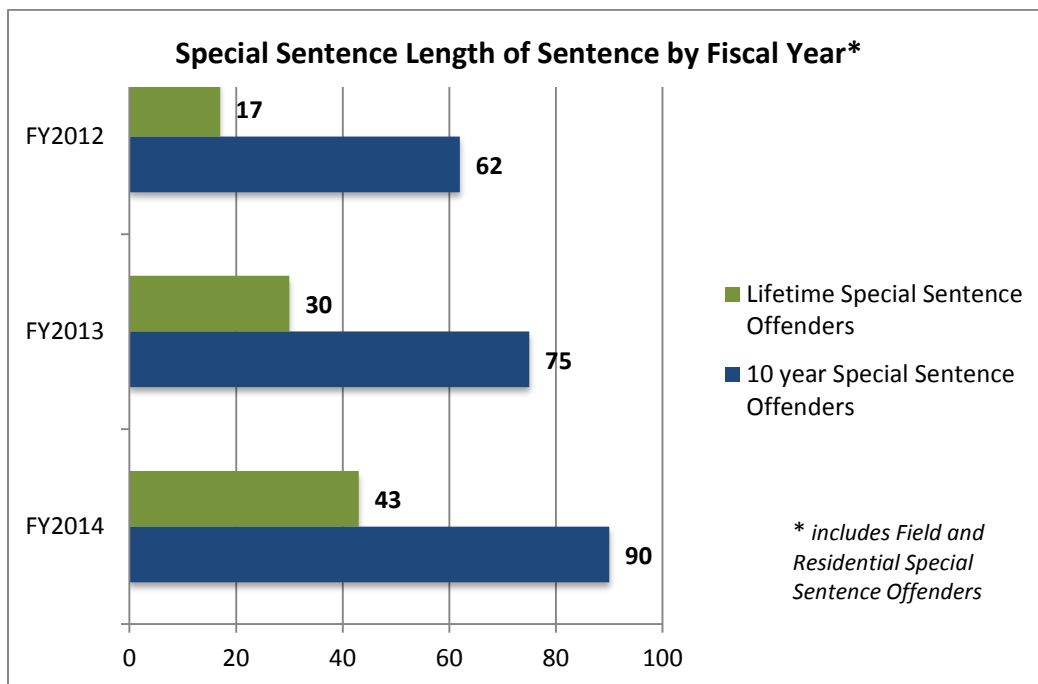
## Special Sentence

**Special Sentence** supervision is restricted to Sex Offenders who have been convicted of sexual offenses by the Court and under chapter 709 of the Iowa Code for additional supervision. Offenders convicted of class B or C felonies will serve their required sentence length and then be placed on Lifetime Special Sentence supervision. Offenders convicted of class D felonies or misdemeanors will serve their required sentence length and then be placed on 10 year Special Sentence supervision. Special Sentences are similar to a Parole status and offenders are supervised by a Sex Offender Officer (Probation/Parole Officer III).





*Special Sentence offenders will remain under Correctional Supervision for a period of 10 years or Lifetime of the offender. Due to longer length of supervision for these offenders, closures will be at a minimum and when closures do occur the majority will be Unsuccessful (i.e. Revoked, Revoked to Work Release).*

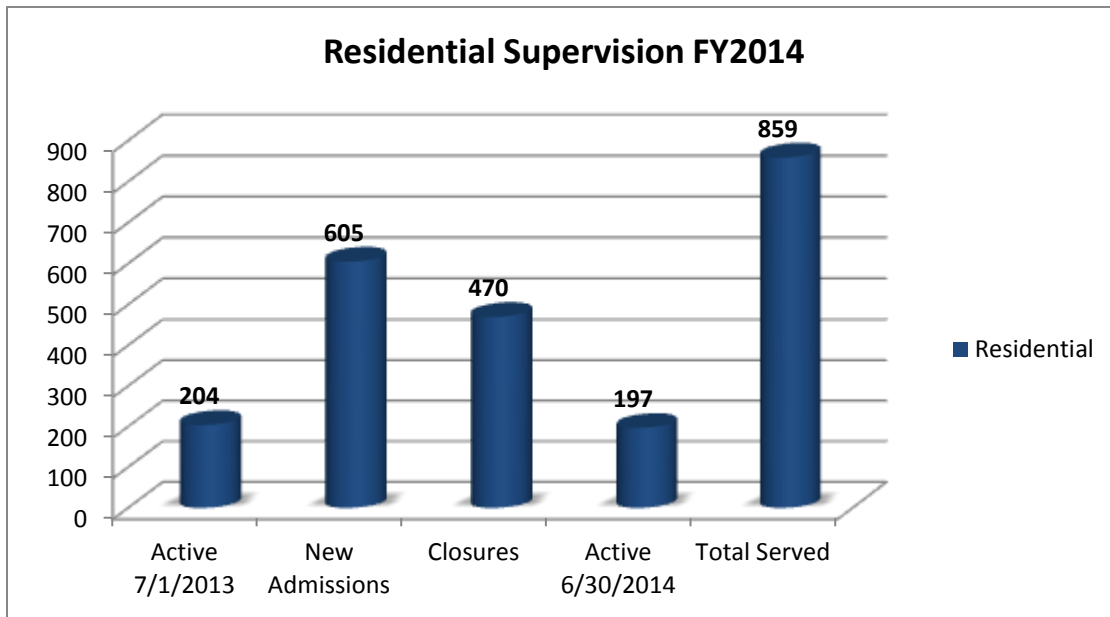


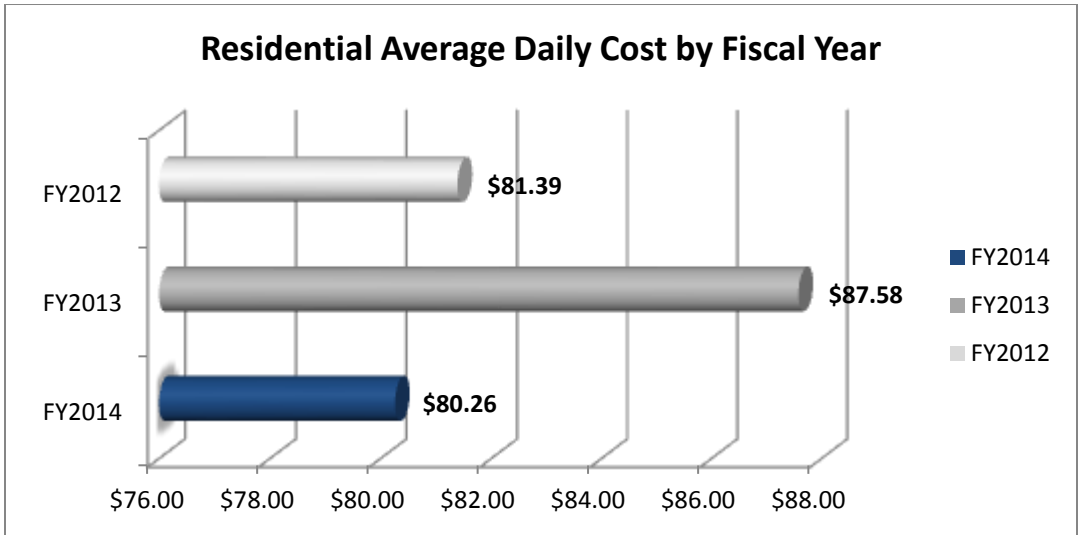
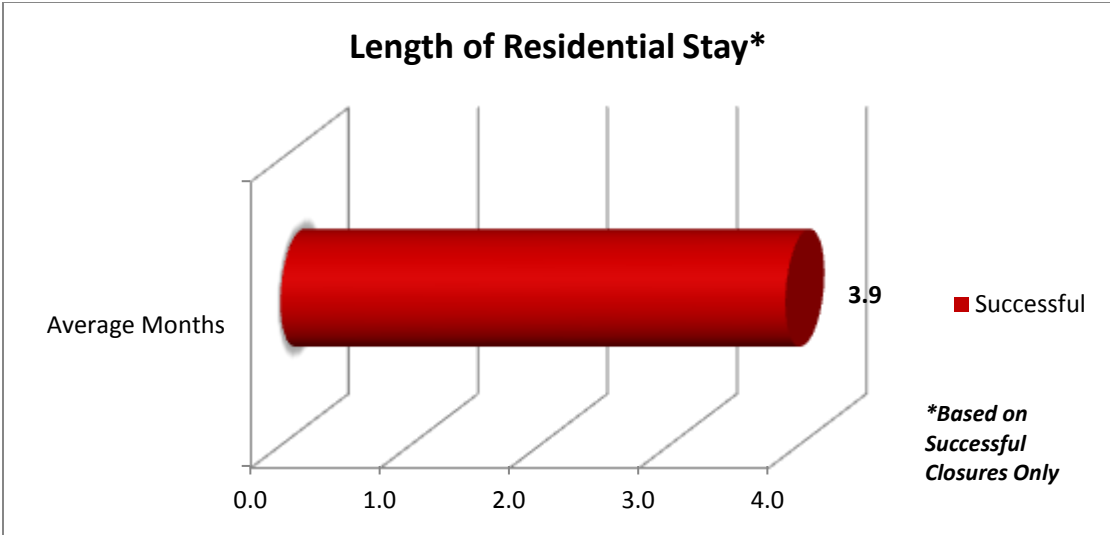
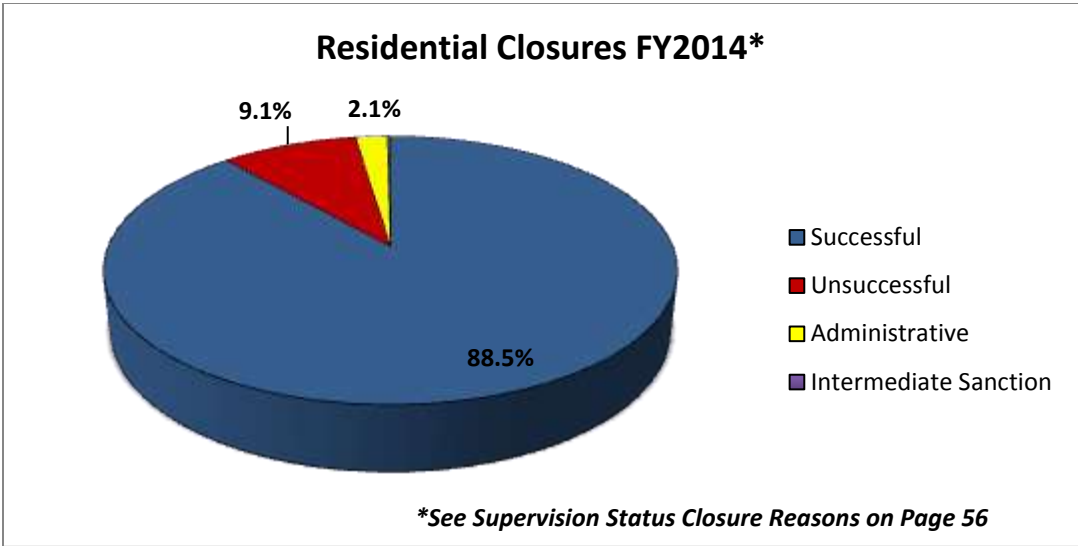
## Residential Services

<b>Curt Forbes Residential Center</b> 111 N. Sherman Ave. Ames <b>45 offenders</b> (Male and Female)	<b>Fort Dodge Residential Center</b> 311 1 <sup>st</sup> Ave. South Fort Dodge <b>60 offenders</b> (Male and Female)	<b>Marshalltown Residential Center</b> 1401 S. 17 <sup>th</sup> Ave. Marshalltown <b>51 offenders</b> (Male and Female)	<b>Beje Clark Residential Center</b> 818 15 <sup>th</sup> St., SW Mason City <b>51 offenders</b> (Male and Female)
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The Department's Residential Centers provide supervision and programming in a structured environment that promotes stability, accountability and long term behavior change. Residents are required to work and fulfill their financial responsibilities, including family support, victim restitution, court costs and payments towards debts, taxes and rent to the Department. In addition, residents must undergo appropriate assessments and follow-through with all recommended treatment. During each residents stay, they are awarded furloughs from the facility based on satisfactory performance. Those who successfully complete their stay are moved to regular Probation or Parole supervision.

The Residential Centers accept both probationers referred directly by the Courts and work releases from the State Correctional Institutions. The Residential Centers also serve offenders who have been placed in the OWI program. The Department also maintains contracts with the Federal Bureau of Prisons by which federal clients are placed in the residential centers in Ames, Fort Dodge and Mason City, with the Department being reimbursed for the actual daily cost of each federal offender. The total capacity of the four Residential Centers in Second District is 207 offenders.

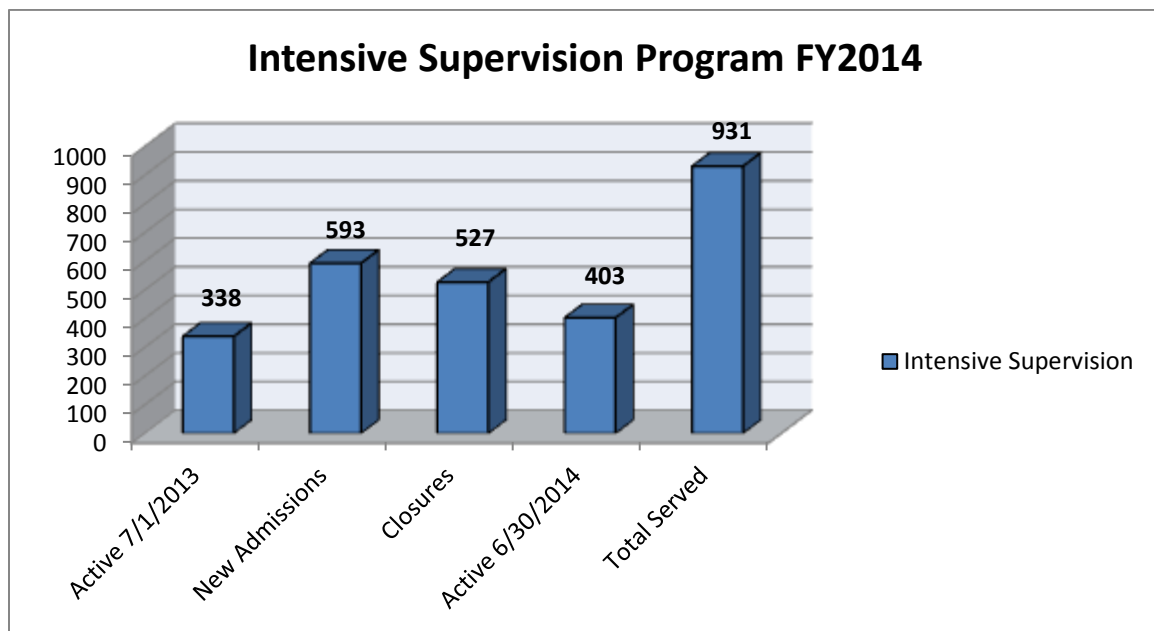




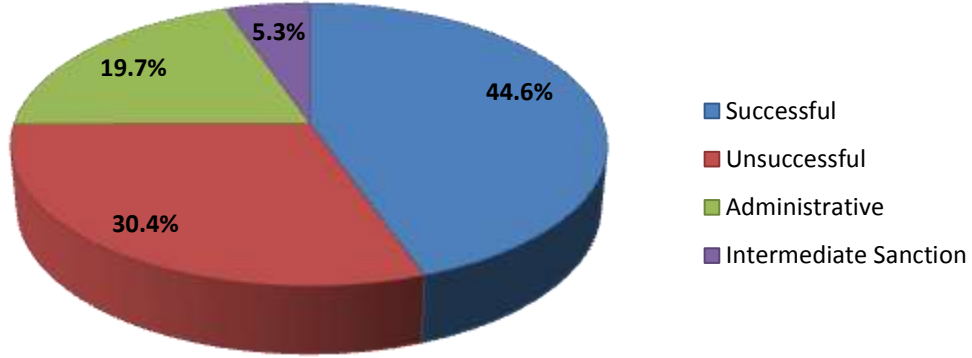
## Intensive Supervision Program

The **Intensive Supervision** Program (ISP) provides a more-intensive level of field supervision for higher risk offenders. Many offenders placed in the program have just been released from a Residential Center or Prison. Offenders supervised under ISP are closely monitored by an ISP officer (Probation/Parole Officer III). Offenders are required to attend substance abuse treatment or other treatment programs that correspond to their individual needs. Offenders who successfully complete the program are transferred to regular Probation or Parole supervision and are supervised according to their respective risk score.

Due to the intensity of services offered the Department attempts to keep caseload sizes smaller, approximately thirty offenders per officer. Evidence Based outcomes also show an increase in success of higher risk offenders when caseloads are in that range.

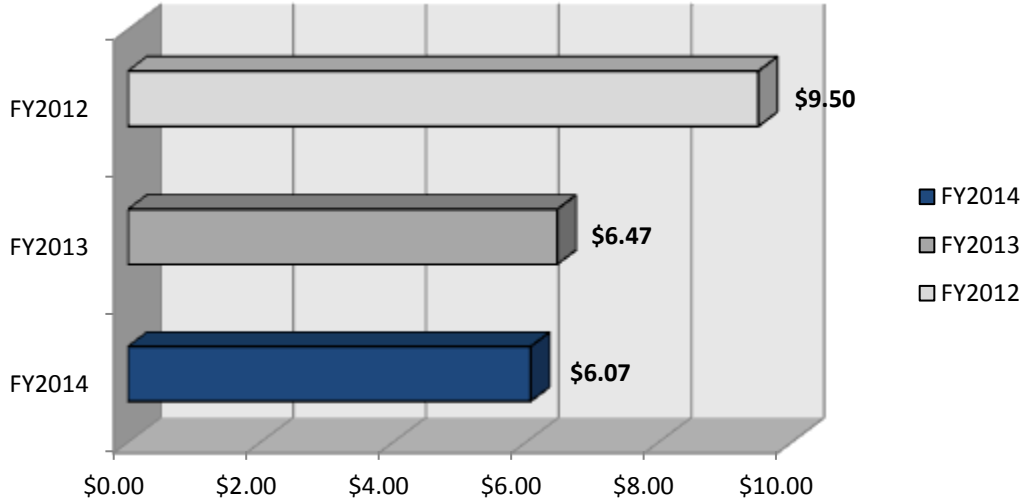


### Intensive Supervision Program Closures FY2014\*



\*See Specialty Closure Reasons on Page 56

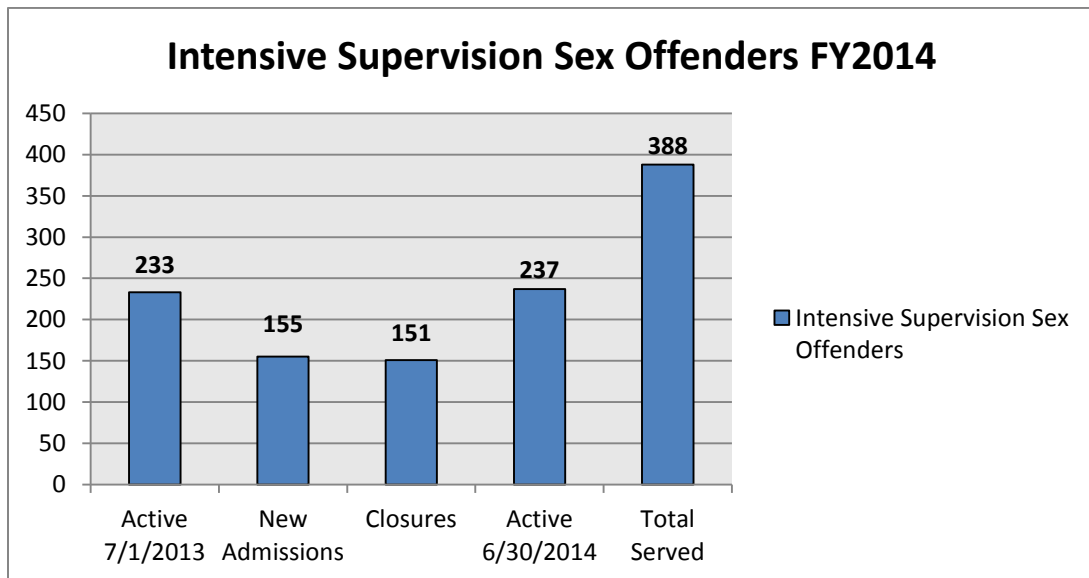
### Intensive Supervision Average Daily Cost by Fiscal Year



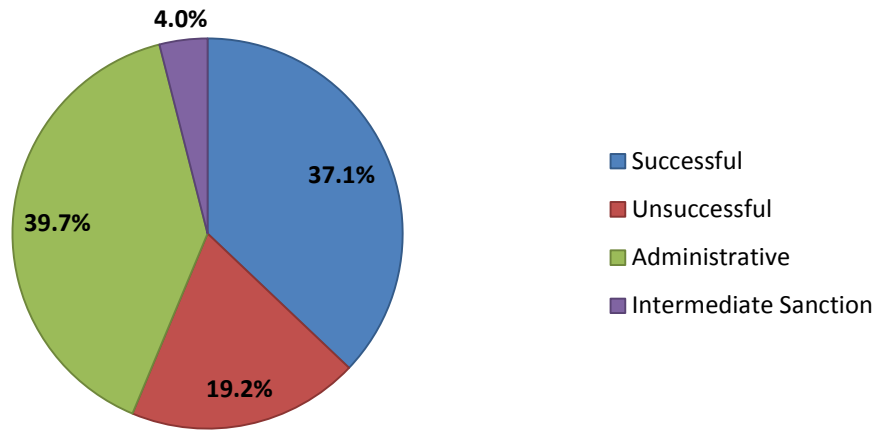
## Intensive Supervision – Sex Offenders

The **Intensive Supervision – Sex Offender** program provides a more-intensive level of Probation or Parole supervision for high risk offenders whose offenses (current or prior) involved sexual deviancy. Offenders supervised under the Intensive Supervision – Sex Offender program are typically seen weekly by a Sex Offender Unit Officer (Probation/Parole Officer III) and close monitoring/surveillance of the offender's performance within the community is maintained. Offenders are required to attend the Department's Sex Offender Treatment Program and any other treatment program(s) that correspond to their individual needs. To assess progress in treatment, participation in the program requires the offender to complete polygraphs on a period basis. Offenders who are placed into the Sex Offender Program remain in the program until their probation or parole period expires.

Due to the intensity of services offered, the Department attempts to keep caseload sizes smaller, approximately twenty-five to thirty offenders per officer.

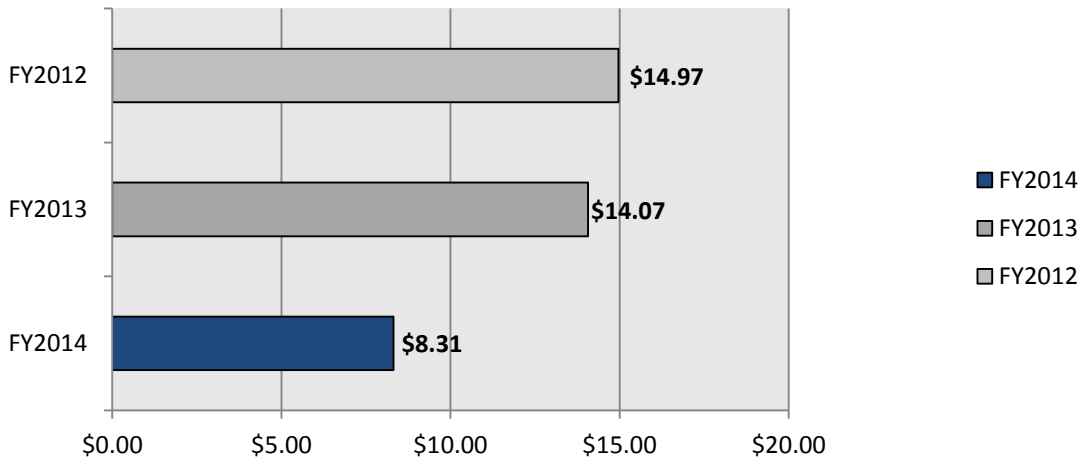


### Intensive Supervision Sex Offenders Closures FY2014\*



\*See Specialty Closure Reasons on Page 56

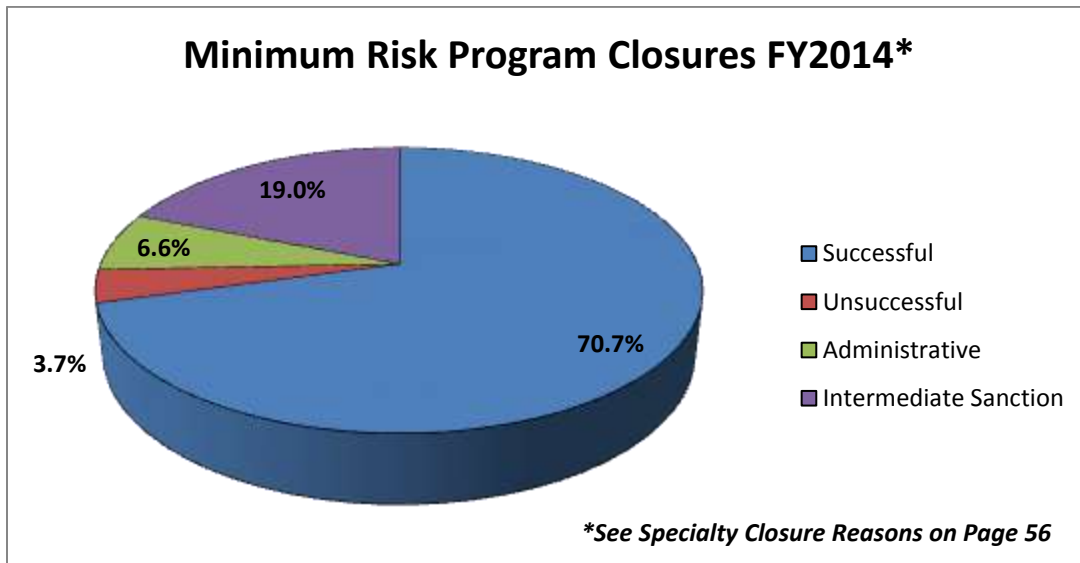
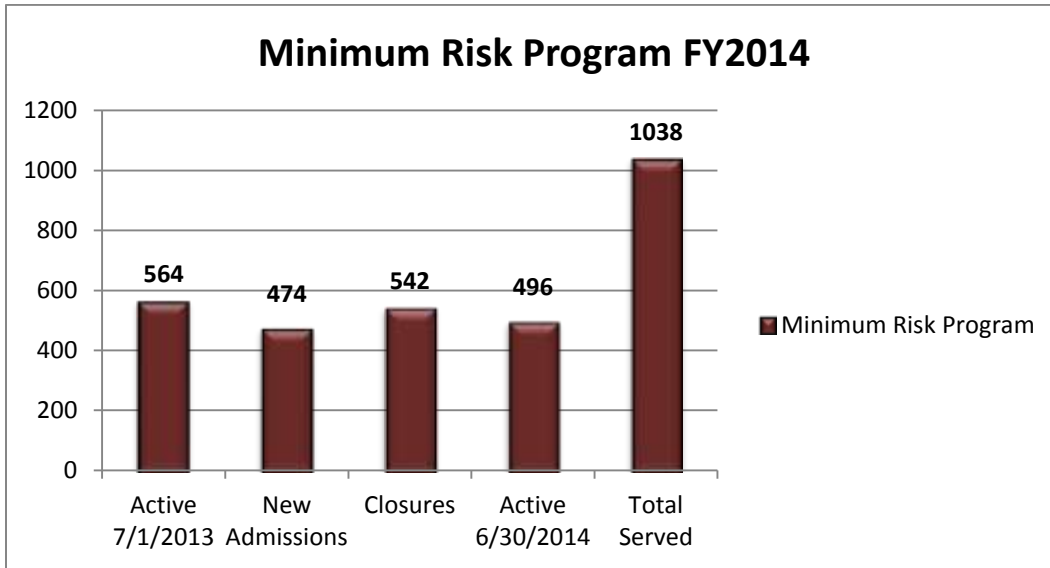
### Intensive Supervision Sex Offender Average Daily Cost by Fiscal Year

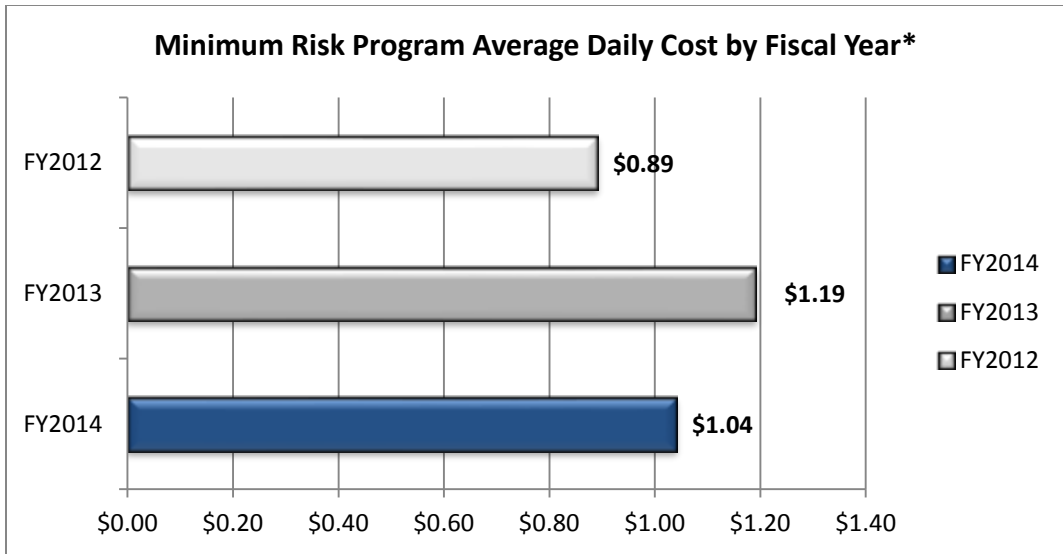




## Minimum Risk Program

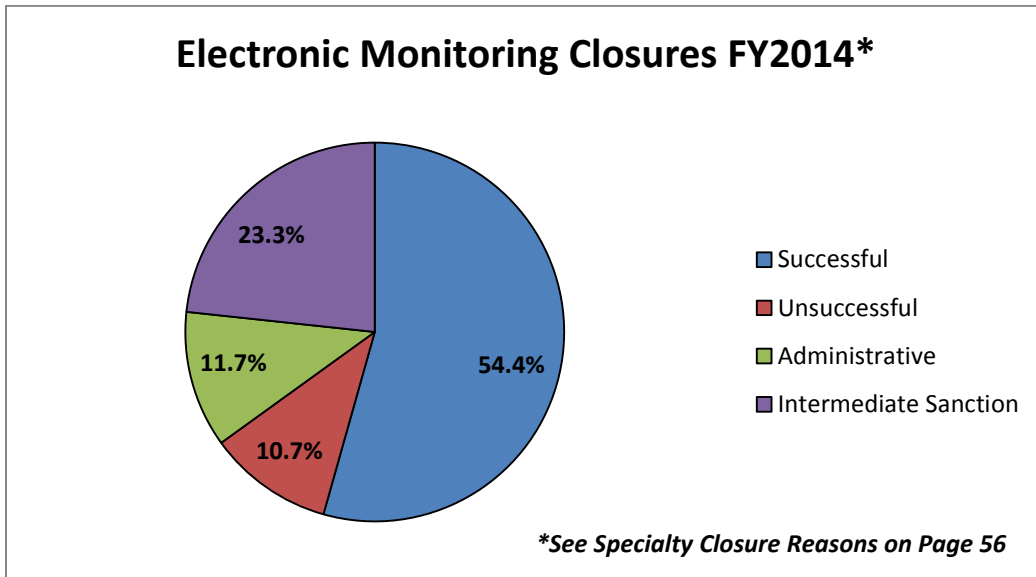
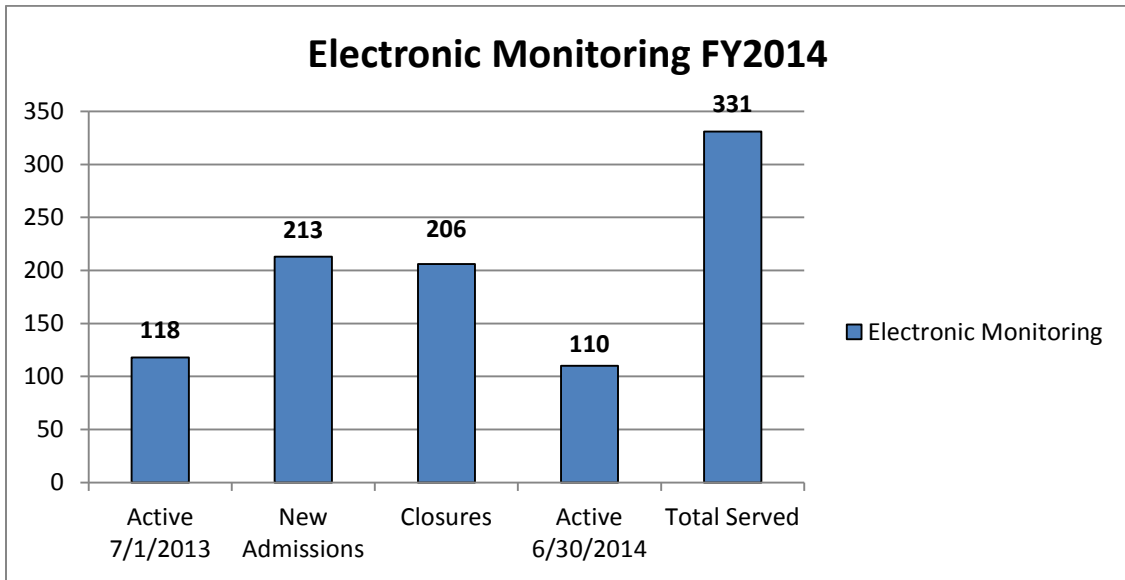
The **Minimum Risk Program** provides limited supervision and monitoring activities for offenders who are considered low risk to re-offend. Offenders are assigned to a Probation/Parole Officer based upon risk assessment score, informed of their court ordered obligations and responsibilities for supervision. The Department initiated a redeveloped Minimum Risk Program at the end of FY2011 and the beginning of FY2012 and the initial focus was placed on six counties in the District. Those counties consisted of Hardin, Marshall, Story, Boone, Greene and Carroll. Full implementation of the Minimum Risk Program was deployed to the remaining sixteen counties in the District in FY2013.

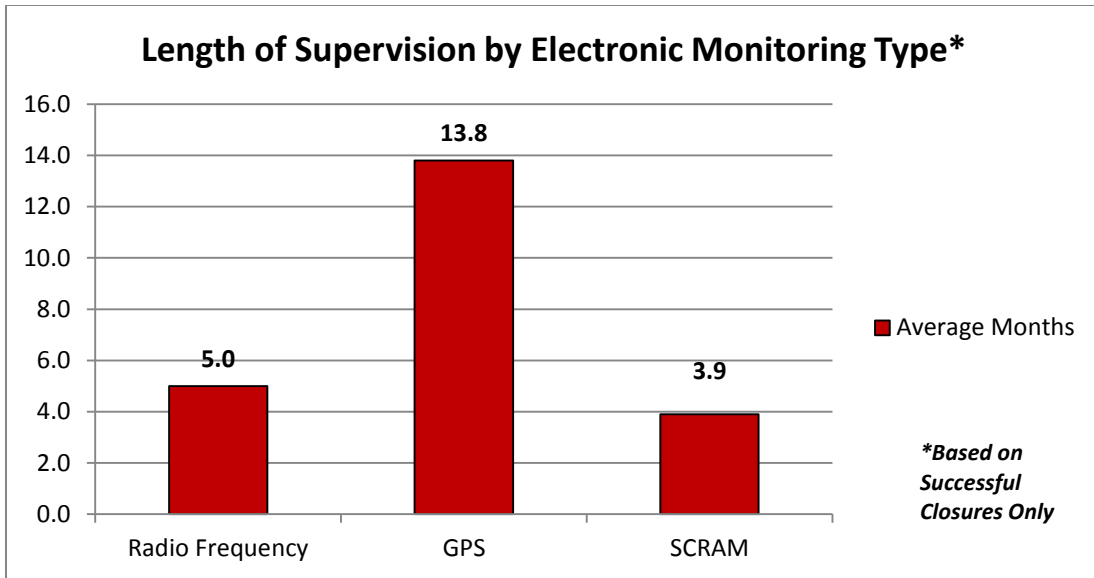




## Electronic Monitoring

**Electronic Monitoring** is utilized as a supervision tool to monitor the offender’s activities in the community and to promote accountability. These tools are typically used by a Probation/Parole Officer III during the course of supervising high risk offenders. The types of electronic equipment used are radio frequency (ankle bracelet curfew monitoring), global positioning (satellite tracking of offender movement) and remote alcohol testing (device randomly calls the offender and conducts a breath test or monitoring alcohol usage via ankle bracelet).





The cost for electronic monitoring equipment is budgeted and paid for through an appropriation that Fifth Judicial District receives for all eight judicial districts. Fifth Judicial District distributes the equipment according to need. Any judicial district using equipment in excess of its budgeted allotment is billed for the overage.

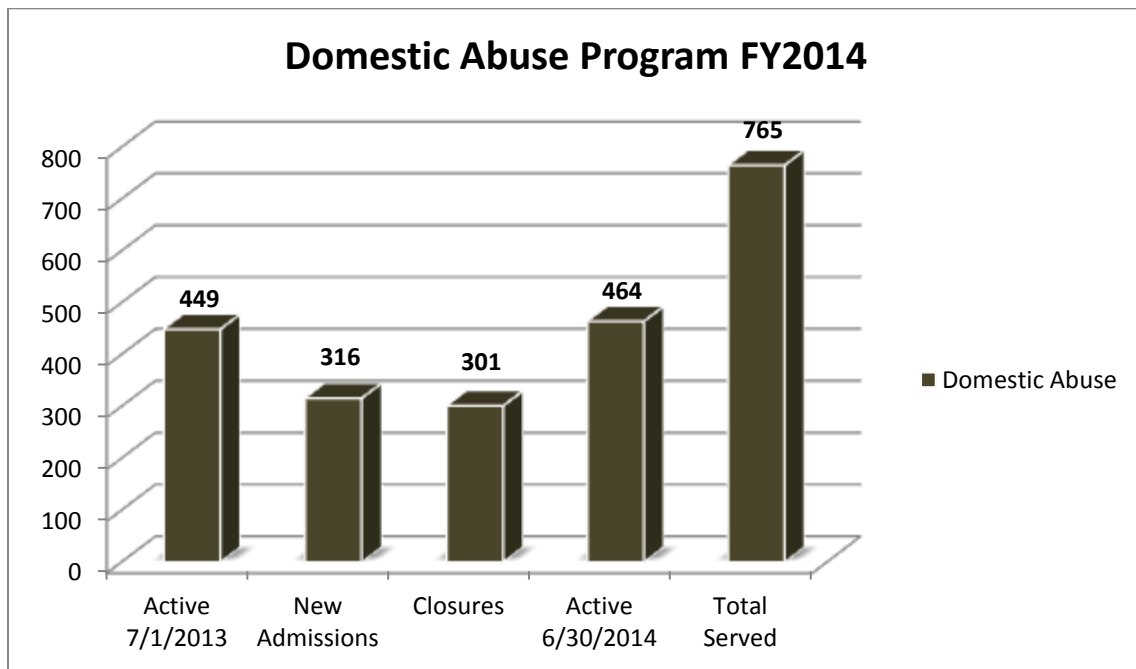
Second Judicial District did not exceed its budgeted allocation.

## Domestic Abuse Program

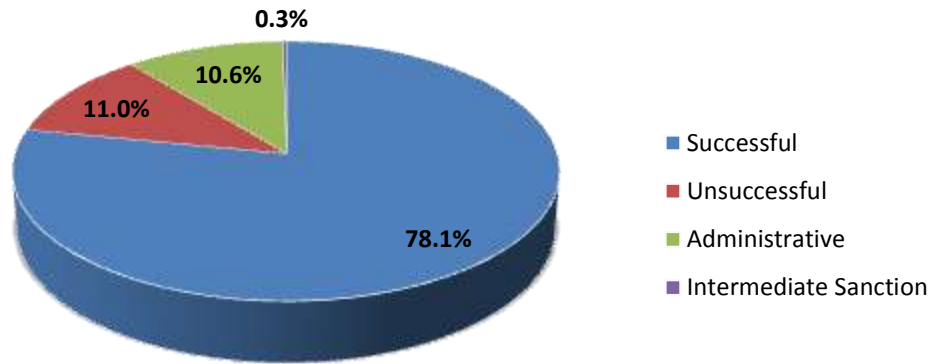
Any offender convicted of or receiving a deferred judgment for domestic abuse is required by Iowa law to participate in the **Domestic Abuse Program**. Offenders do not have to be placed under the department's supervision to participate. Not all offenders in the program have been convicted of domestic abuse and some participants are under supervision to local probation agencies that supervise misdemeanants.

The program consists of an intake/orientation session and twenty-four class sessions. Offenders are assessed fees to cover the costs of the program. The Department's Domestic Abuse Program utilizes the "Duluth" curriculum, Power and Control: Tactics of Men Who Better and the Iowa Addendum for the men's groups. The "Moving On" curriculum is used for women convicted of domestic abuse. In FY2012 the curriculum in Ames was converted to ACTV: Achieving Change through Value-Based Behavior as a pilot program that was developed by the University of Iowa. In FY2013 this pilot curriculum was also utilized in Marshalltown and Fort Dodge. Additionally, program coordinators arrange for alternative programming for offenders who are found to be inappropriate for the program model or group setting.

### Domestic Abuse Program Participation

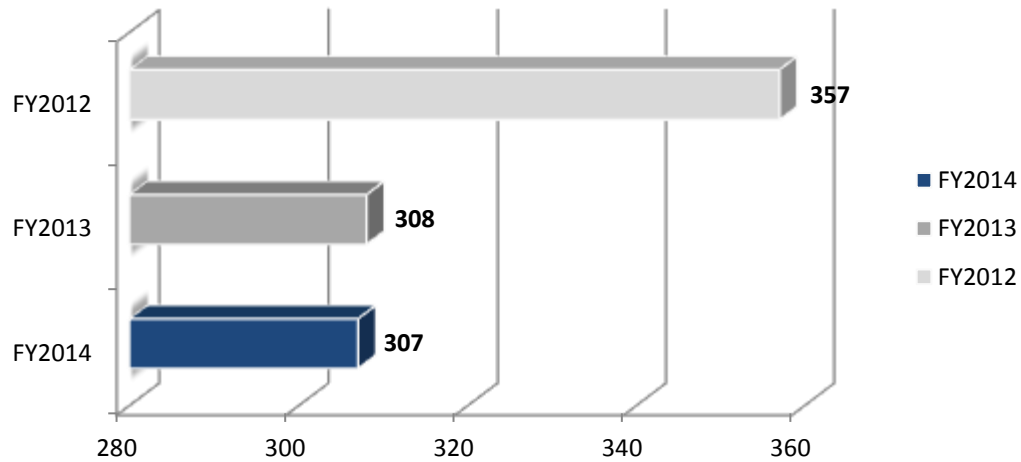


### Domestic Abuse Program Closures FY2014\*

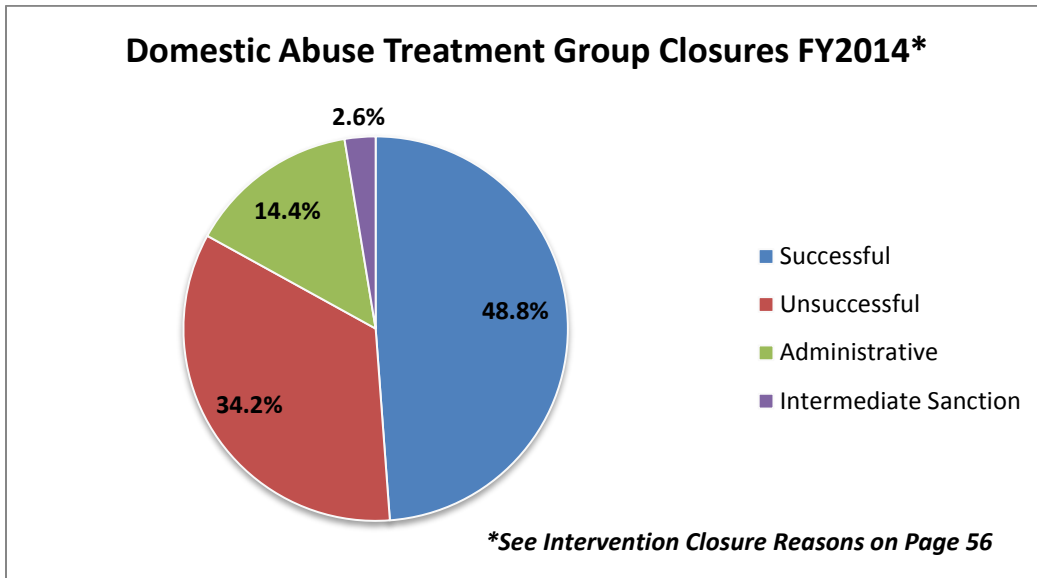
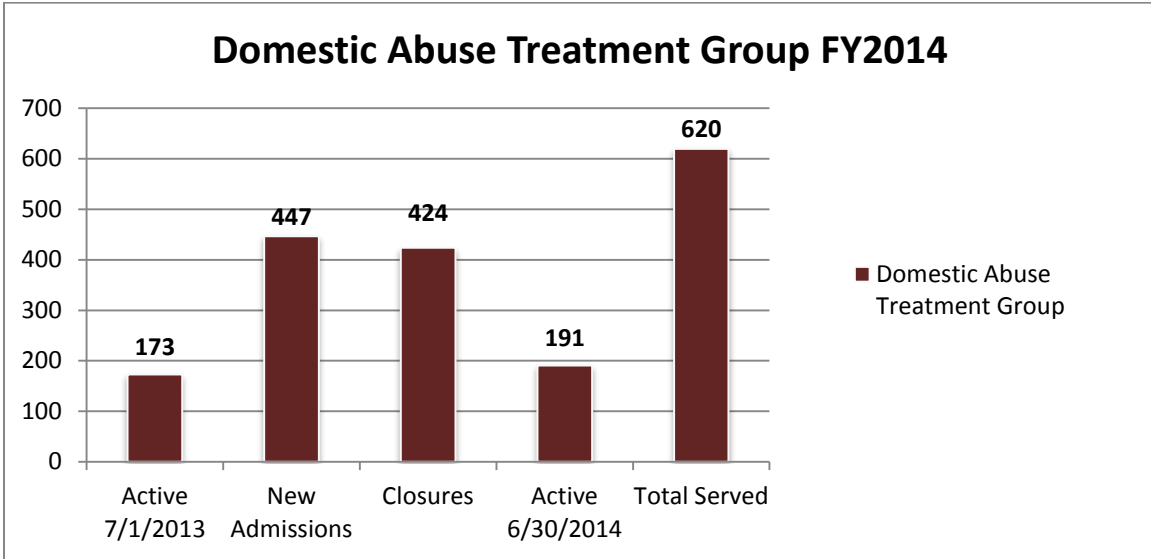


\*See Intervention Closure Reasons on Page 56

### Domestic Abuse Program Intakes Completed by Fiscal Year

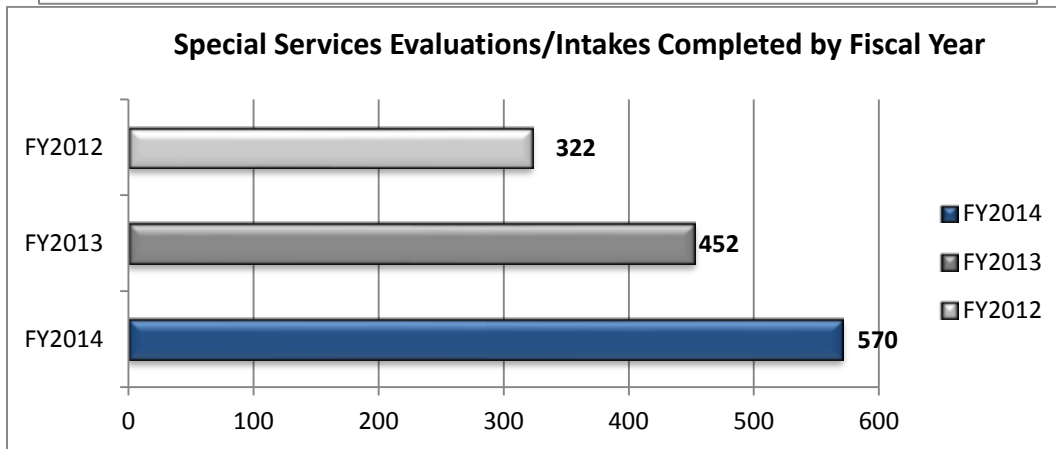
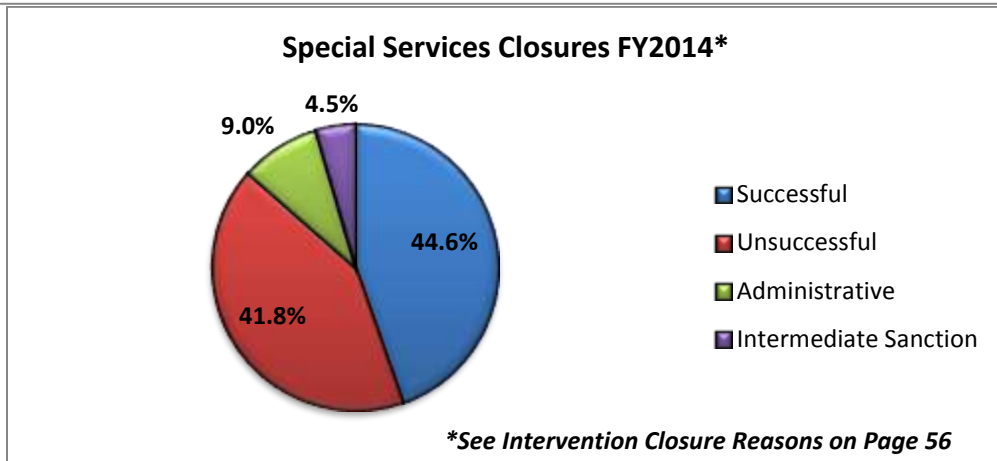
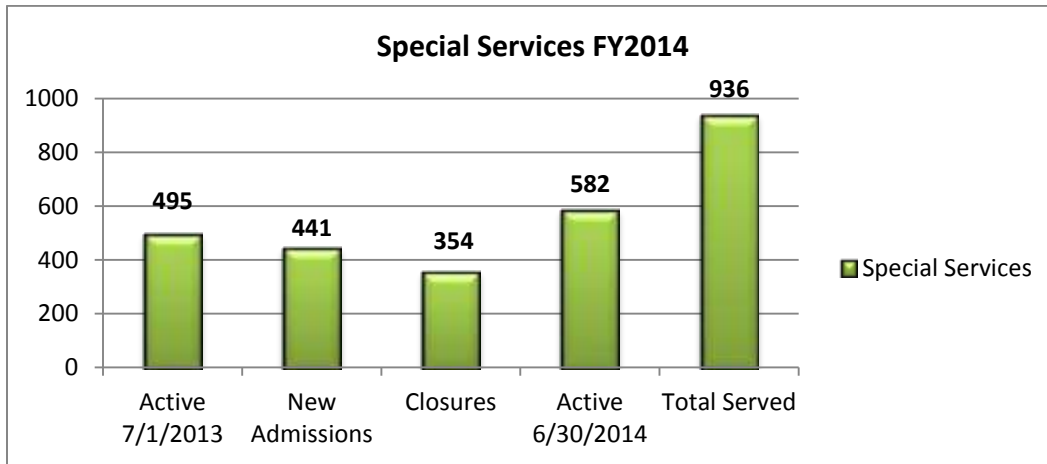


*Domestic Abuse Treatment Group Participation*



## Special Services

Initially started as a pilot program in Ames in 1995, treatment services are offered throughout the District and are now referred to as Special Services. Special Services is designed for high-risk and/or high-need offenders who are in need of intensive treatment services. Services offered by the program include in depth assessments and treatment services designed to promote the development of pro-social attitudes and cognitive skills. Assessments and services are provided by the Department's Community Treatment Coordinators (CTC).



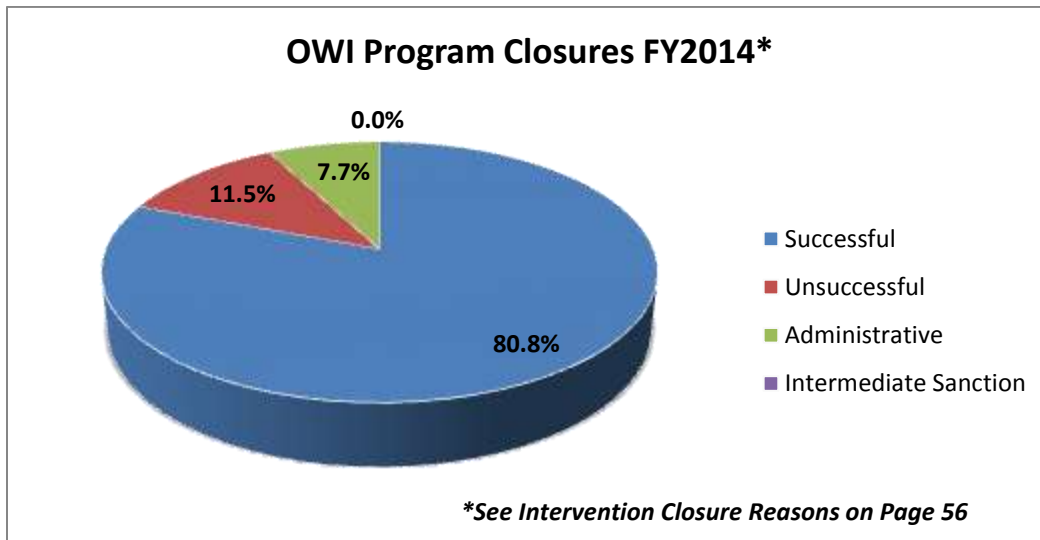
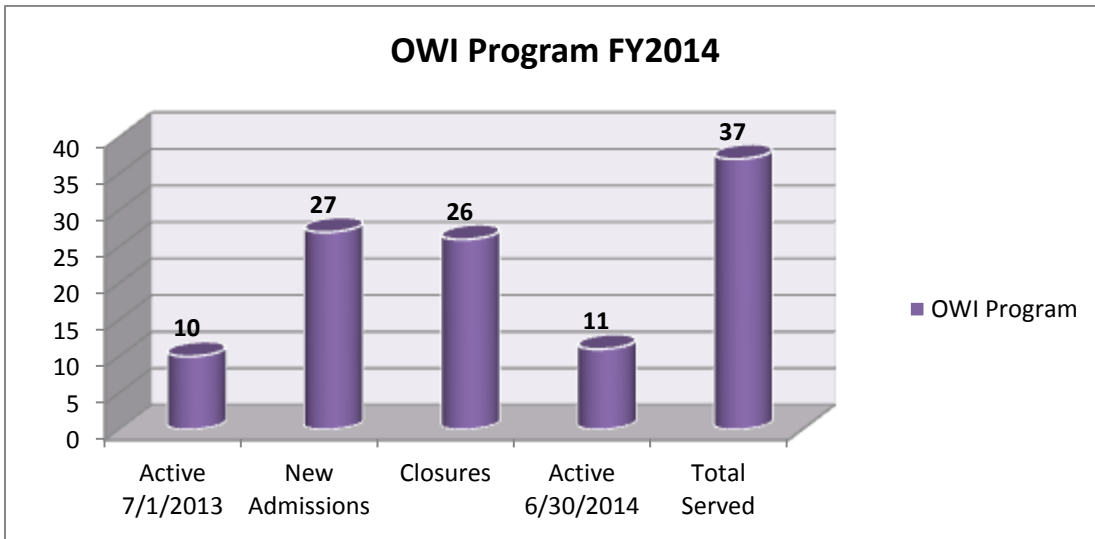


## OWI Program

The **OWI Program** is provided for offenders convicted of a second or subsequent Operating While Intoxicated charge, as authorized by the Iowa Code, Chapter 904.153. Offenders in this program are considered state inmate status but are able to serve their sentences and participate in treatment in community corrections residential facilities in lieu of prison. Unless offenders discharge their sentence while in the facility they must be released by the Iowa Board of Parole.

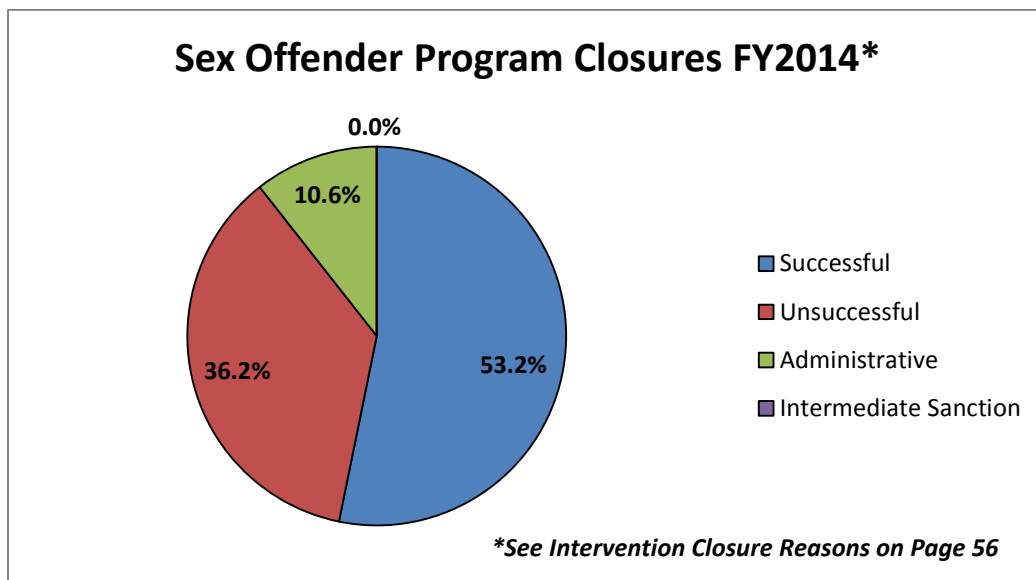
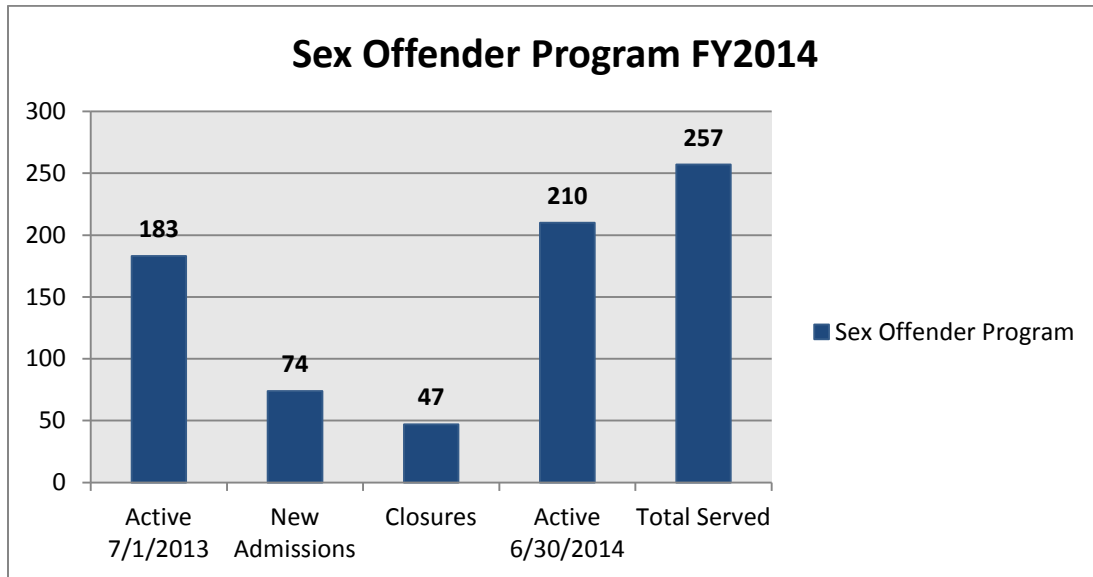
The Department provides OWI programming at all four Residential Centers. Substance Abuse treatment services are provided through contracted services with the following Substance Abuse agencies:

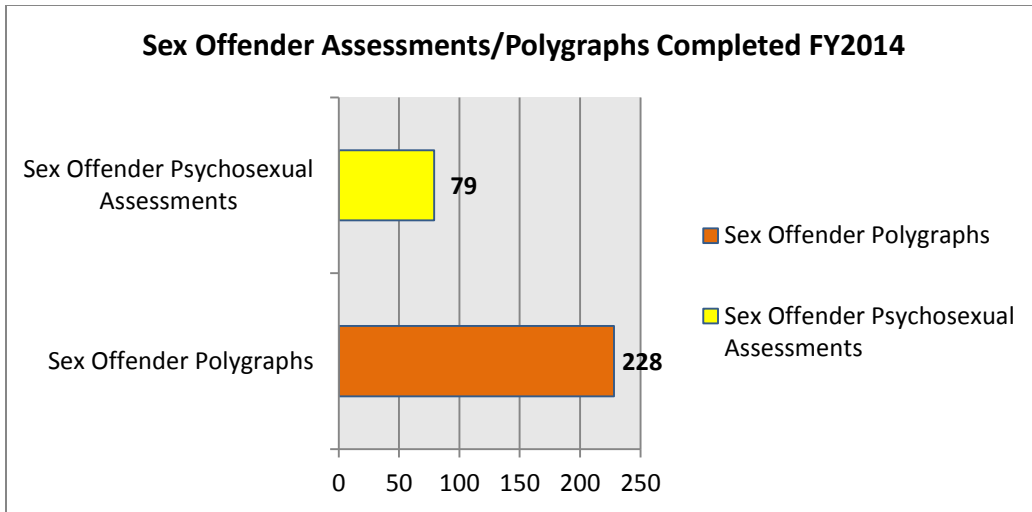
Community and Family Resources (CFR)	Ames
Community and Family Resources (CFR)	Fort Dodge
Substance Abuse Treatment Unit of Central Iowa (SATUCI)	Marshalltown
Prairie Ridge Addiction Treatment Services (PRATS)	Mason City



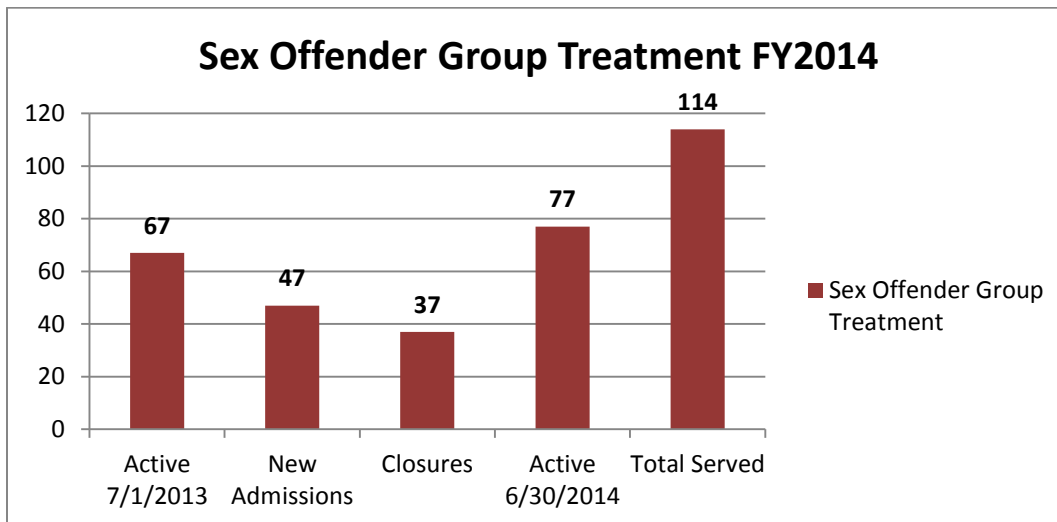
## Sex Offender Treatment Program

The **Sex Offender Treatment Program** provides assessment and treatment services specifically designed to reduce the risk of re-offending. Offenders who are admitted into the program also receive intensive correctional services provided by the Department's Residential Centers or the Intensive Supervision – Sex Offender program.

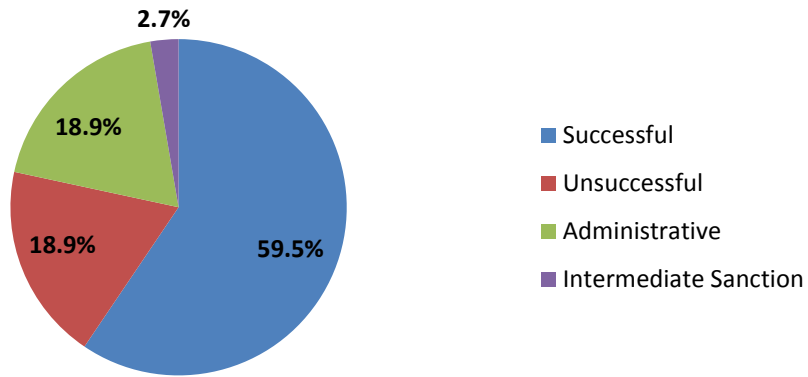




*Sex Offender Treatment Group Participation*

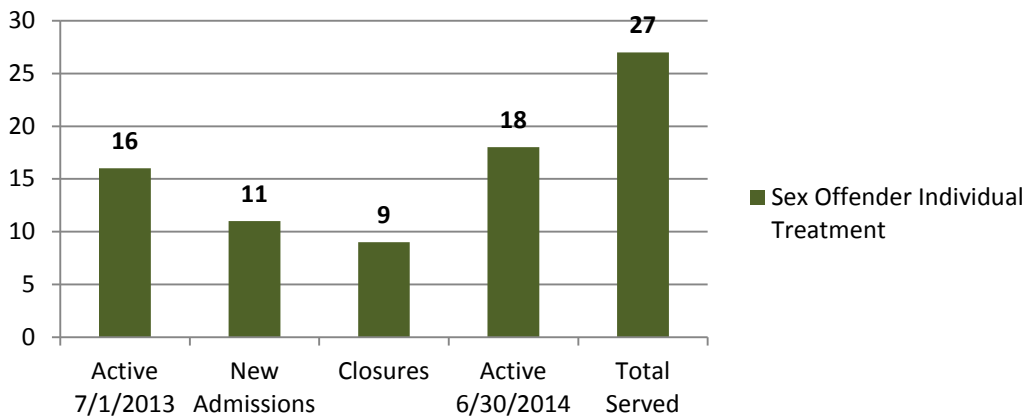


### Sex Offender Group Treatment Closures FY2014\*

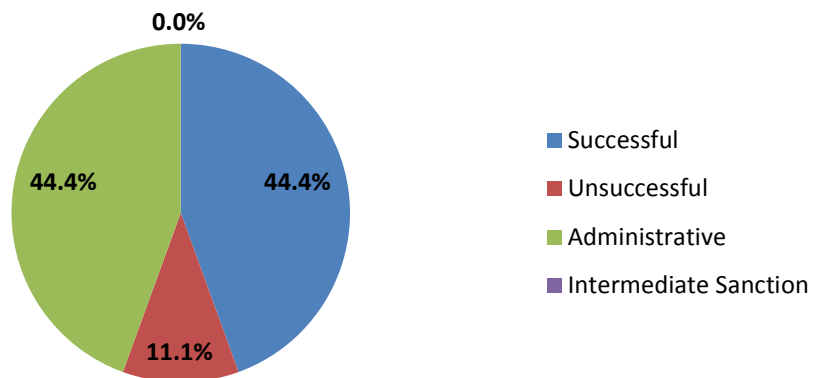


\*See Intervention Closure Reasons on Page 56

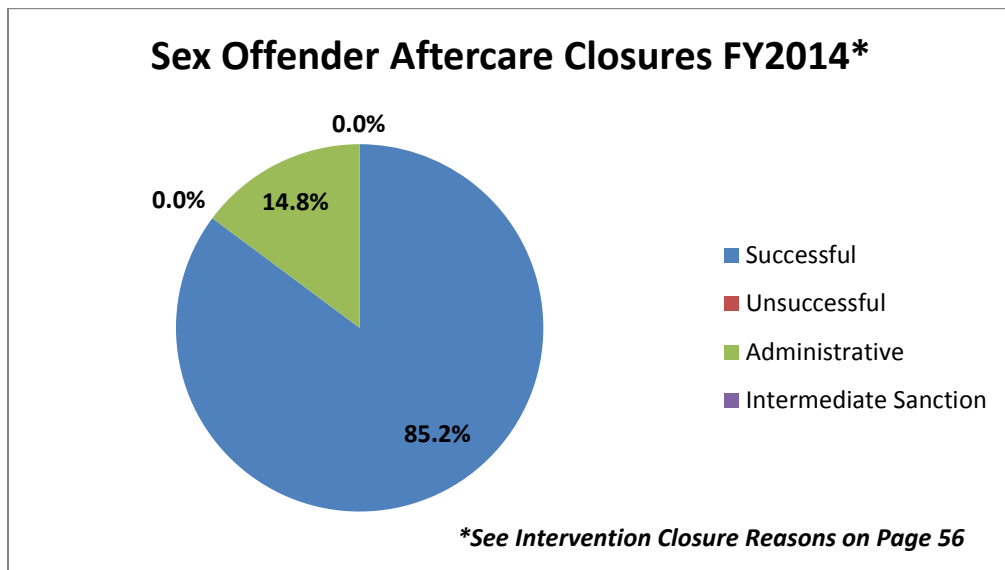
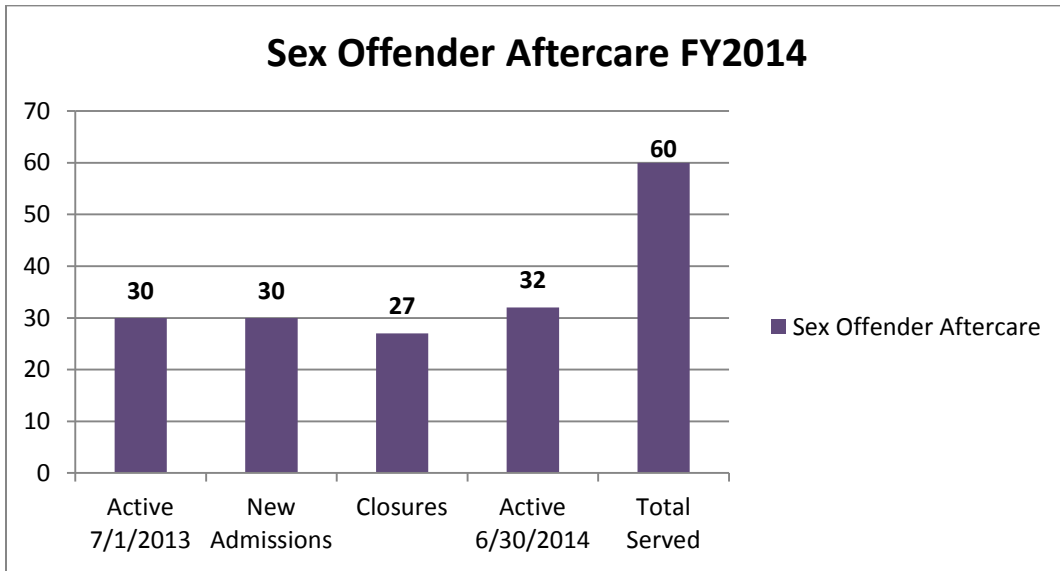
### Sex Offender Individual Treatment FY2014



### Sex Offender Individual Treatment Closures FY2014\*

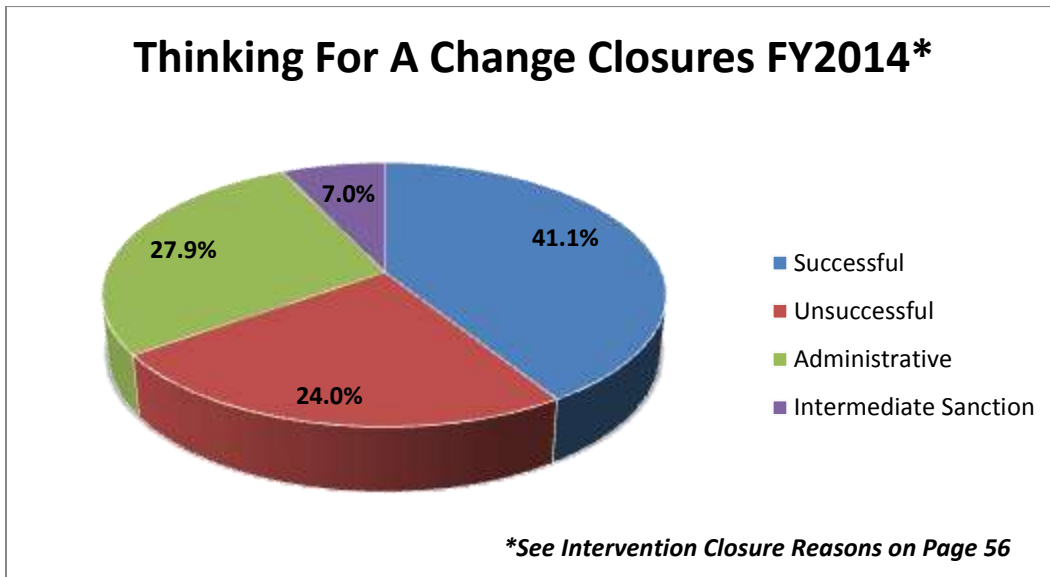
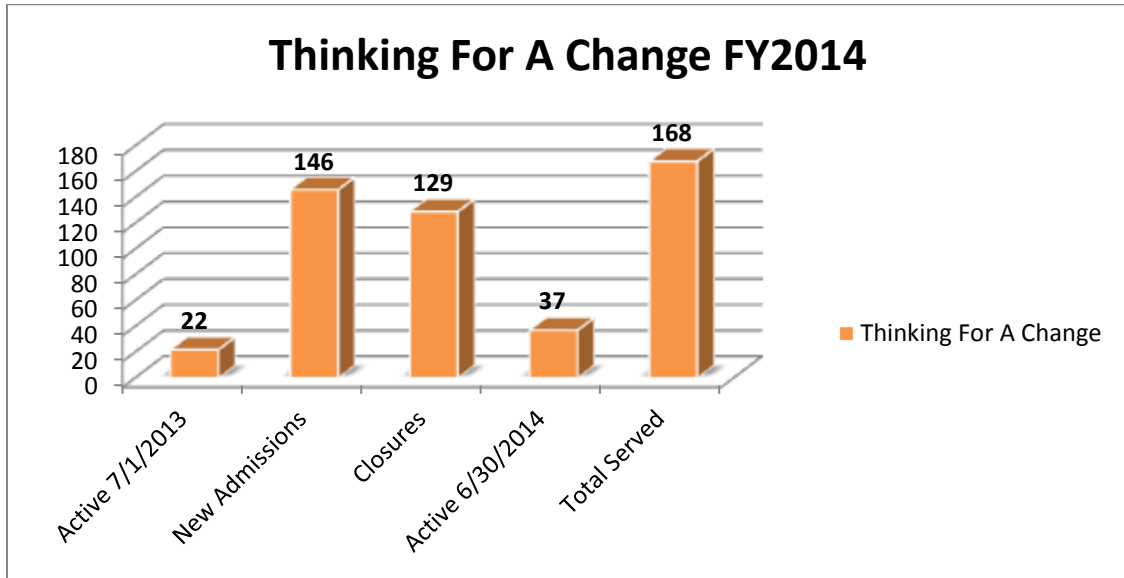


\*See Intervention Closure Reasons on Page 56



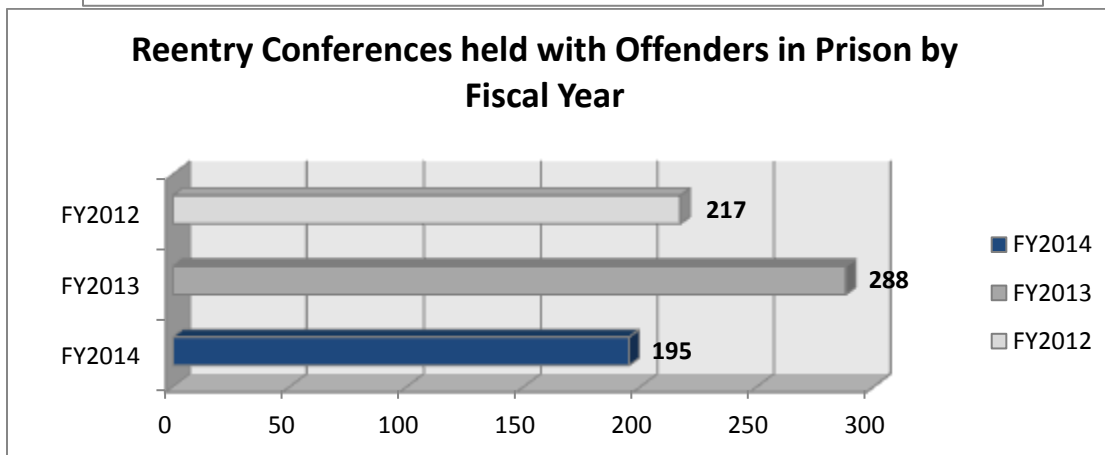
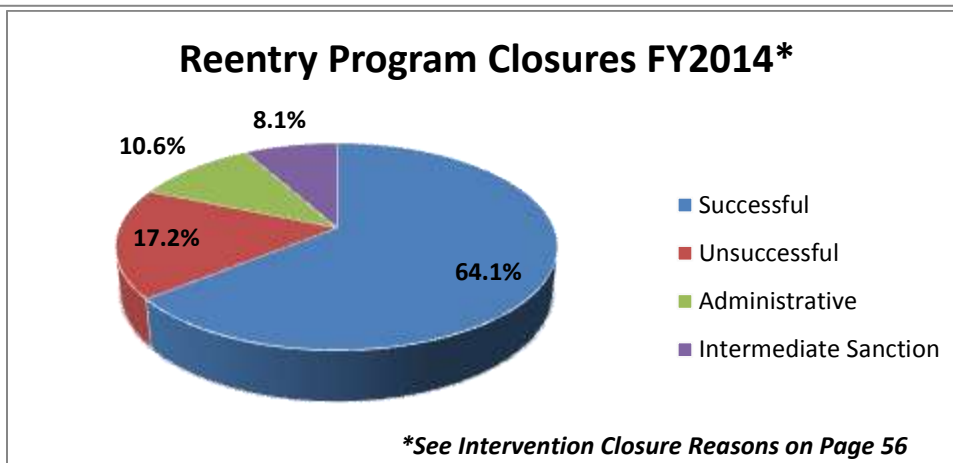
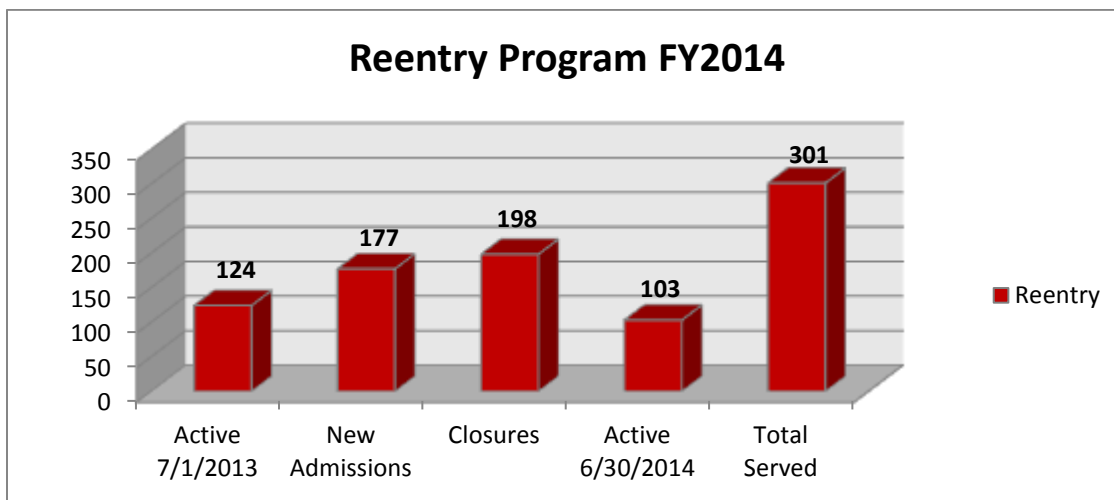
## Thinking for a Change (T4C)

**Thinking for a Change (T4C)** is an integrated, cognitive behavior change program for offenders that include cognitive restructuring, social skills development, and development of problem solving skills. During the programs 24 sessions, offenders are able to practice skills taught through role playing different situations in their lives and sharing each week how they have implemented the ideas discussed during the course. The target population referred to this group is moderate to high risk male offenders. The department will and has offered programming to female offenders but the groups are not coed.



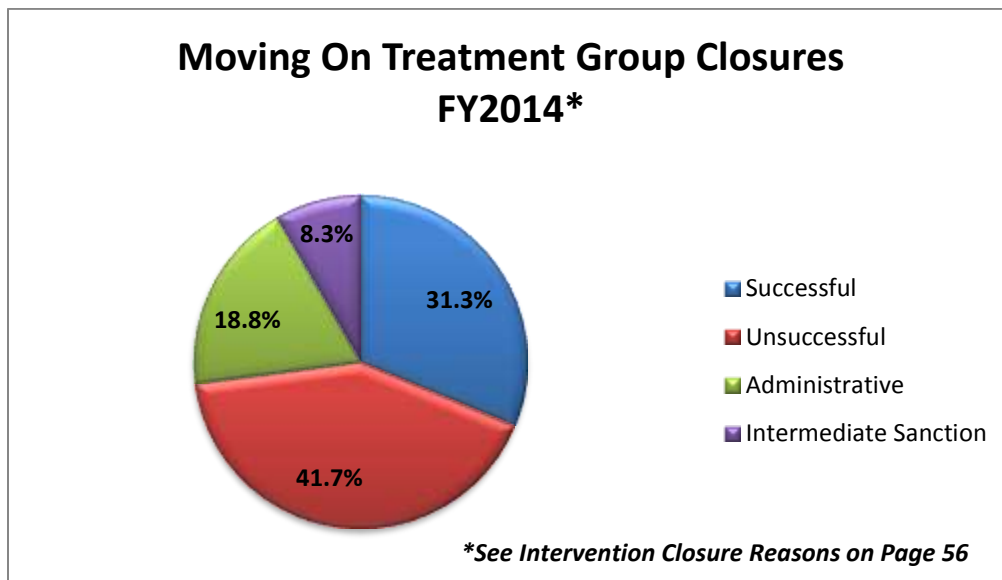
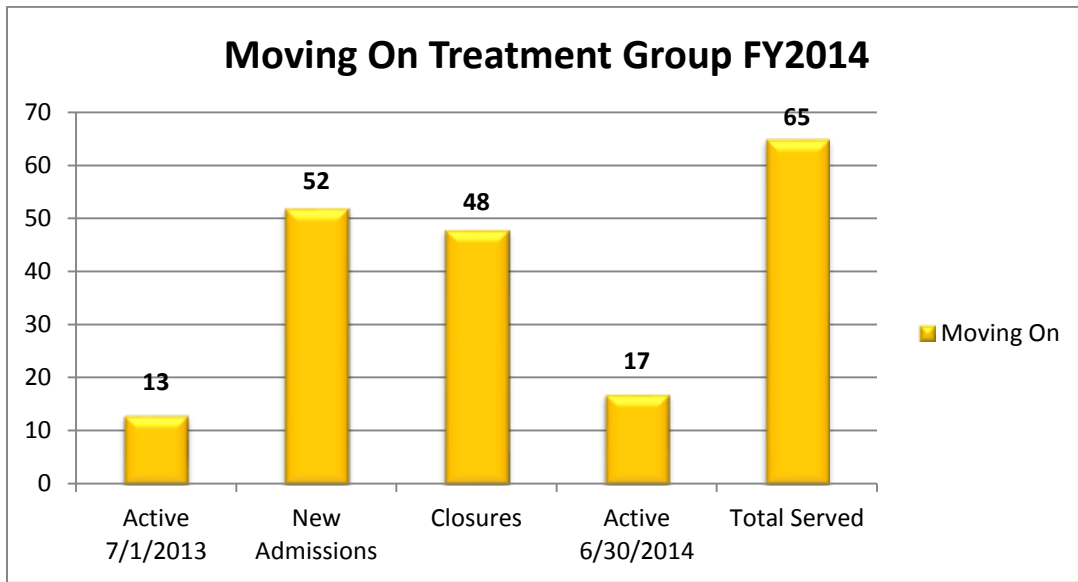
## Re-Entry Program

The Department's **Re-Entry Program** is a partnership between the Department of Corrections (IDOC) and Second District. IDOC institution counselors assess the offender, completed a Re-Entry Case Plan and refer offender to appropriate services. The Department provides "Reach In" services where Special Services staff contacts the offender while in prison to initiate a release plan. Department staff also provides transition services to the offender during the first six months of release to the community on work release or parole.



## Moving On

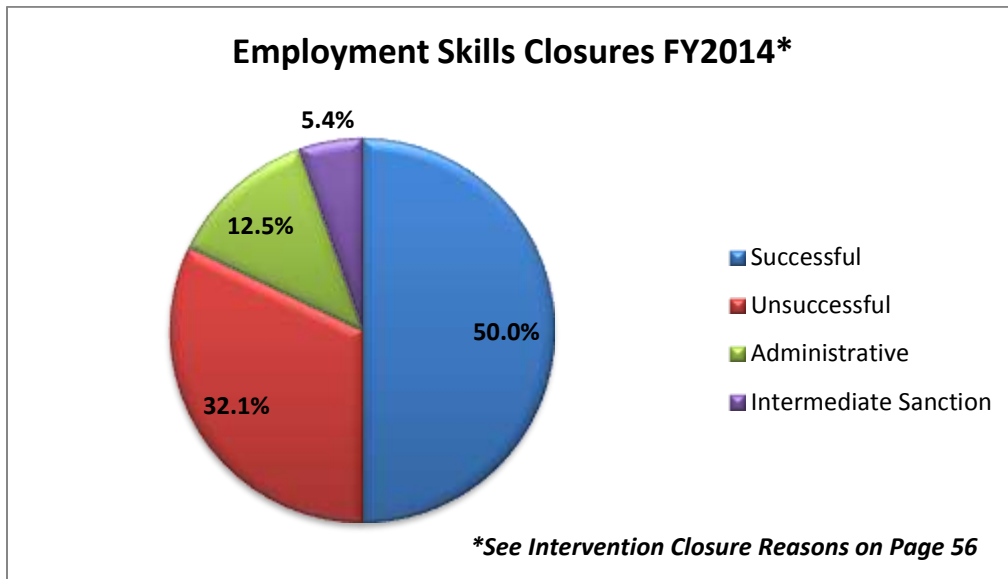
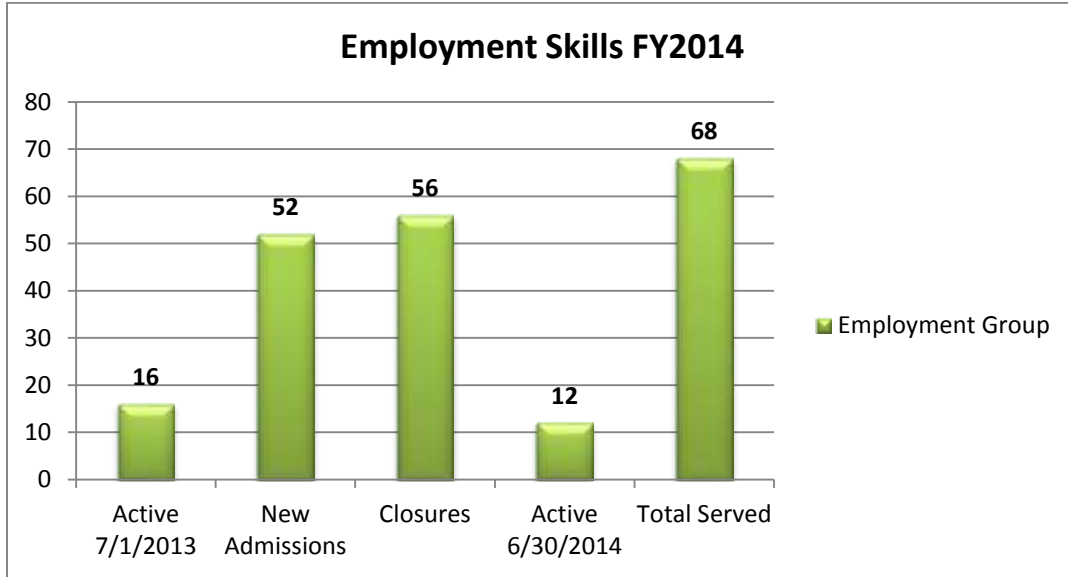
**Moving On** is a twenty-six session curriculum based program developed exclusively for female offenders. The primary goal of the program is to provide women with alternatives and choices free from criminal activity by assisting them in identifying and mobilizing personal and community resources. The program assists women with reintegration to the community and relies on a combination of methods and strategies drawn from a variety of approaches including Solution-Focused Intervention, Motivation Enhancement Therapy and Cognitive/Behavioral Skills Training. This program is also used as the Domestic Abuse Program for females convicted of domestic violence and also provided is a Moving On Aftercare program.





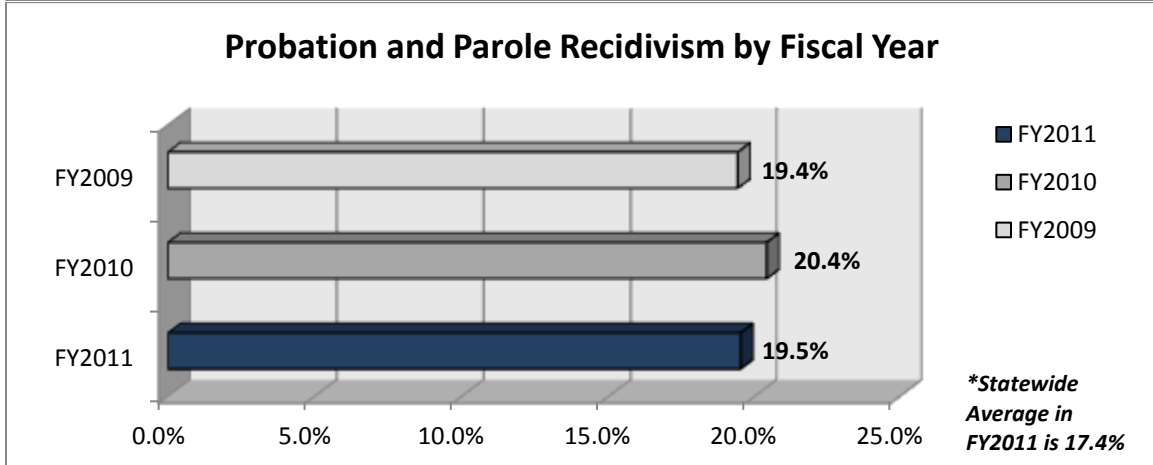
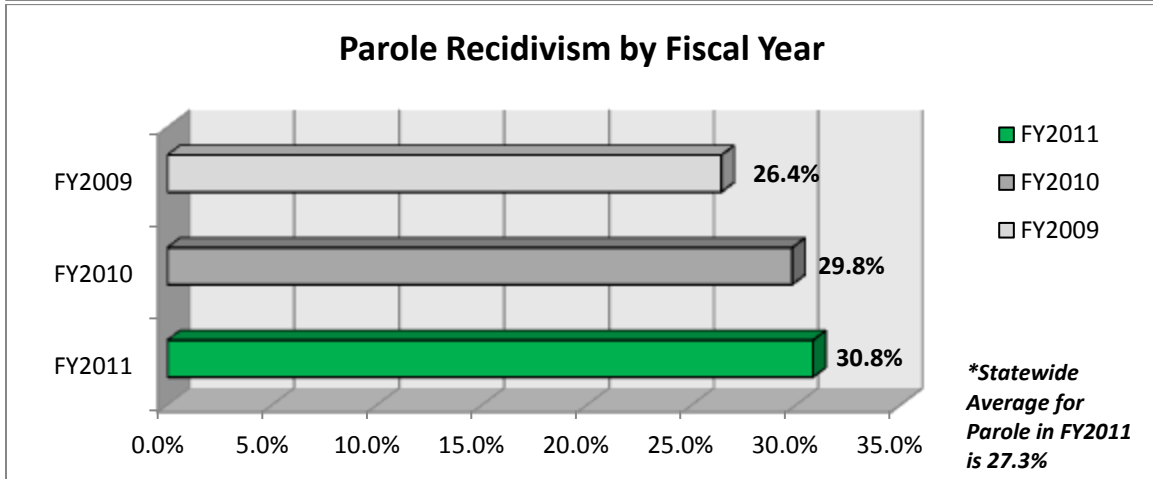
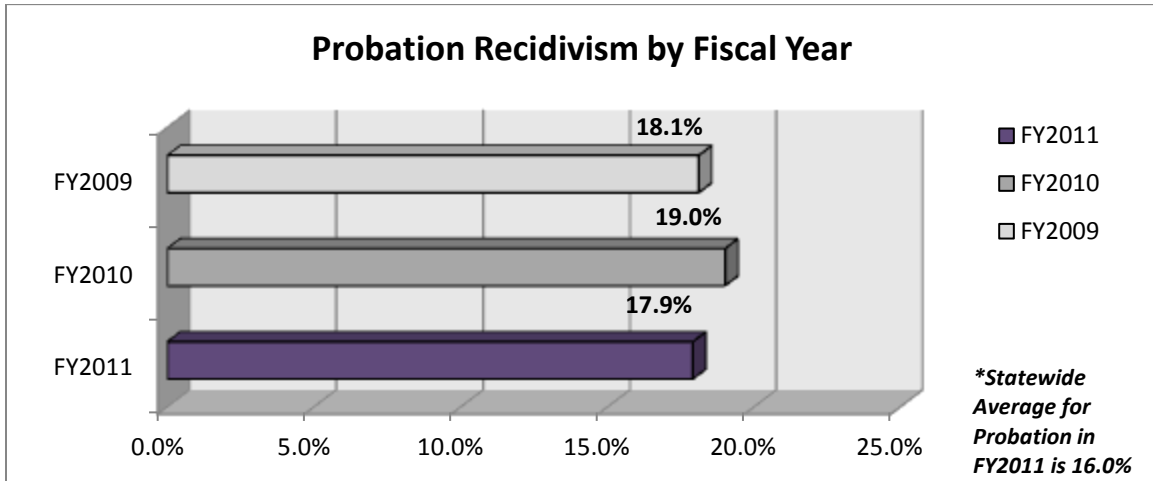
## Employment Skills

Employment Skills group is an eleven week closed curriculum which covers the areas of filling out an application, answering the criminal history question on applications and interviews, mock job interviews, employer tax incentives as well as a partnership with Iowa Workforce Development to complete assessments, resume's and job searching utilizing the resources available to the clients who are unemployed.



## Recidivism Statistics

Iowa Department of Corrections (IDOC) defines **Recidivism** “as subsequent convictions for felonies or aggravated misdemeanors of offenders who discharged (final closure) from correctional supervision within the Fiscal Year range”. The standard which IDOC follows is new convictions to prison for any aggravated misdemeanor or higher offense with three years of final discharge from corrections. When reporting data for Recidivism statistics it is then common practice to use offender final closure data from a fiscal year three years prior.



## Closure Types

As previously noted, ICON was first implemented by community-based corrections on August 1, 2000. With its implementation, new standardized definitions were implemented for various correctional activities. As follows are the specific Closure Reasons (i.e. Completed Requirements, Revoked) that correspond to each Closure Type (Successful, Unsuccessful, Administrative, and Intermediate Sanction). Please note that the Closure Reasons and Closure Types are specific to Supervision Statuses, Specialized Supervision (Specialty) and Intervention Closure Types.

### **Supervision Status Closure Types:**

**Successful Closures:** Acquitted/Dismissed, Adjudicated-Pretrial Only, Discharged-Early Discharge, Discharged-Expiration of Sentence, Federal Residential Offender-Successful, Parole Granted, Parole to Detainer-Iowa, Parole to Detainer-Out of State, Parole w/Immediate Discharge, Probation Granted-Non Shock, Probation Granted-Reconsideration of Sentence, Released to Custody of US Probation Office, Released to OWI Continuum, Released to Special Sentence, Terminated by Appeal-Conviction Overturned, Transferred to Release on Recognizance(Pretrial), Unsupervised Probation Granted, Work Release Granted

**Unsuccessful Closures:** Discharged-Absconded/Escaped, Discharged-Contempt, Discharged-Deported, Federal Residential Offender-Unsuccessful, Parole to Detainer-INS, Parole to Detainer-US Marshall, , Released to Custody of US Bureau of Prisons, Revoked, Revoked-Served In Jail, Revoked-Time Served, Revoked From Parole-Discharged, Sent Back to Jail (Designated Jail Sites Only), Terminated-Voluntary Return to Jail/Prison.

**Administrative Closures:** Death, Released on Bond, Returned to Sending Jurisdiction, Terminated by Court, Transferred to Release with Services (Pretrial).

**Intermediate Sanction Closure:** Revoked From Parole-Work Release Granted.

### **Specialized Supervision (Specialty) Closure Types:**

**Successful Closures:** Completed Requirements, Federal Residential Offender-Successful, Paroled with Immediate Discharge, Released to Custody of US Probation Office, Terminated By Court, Work Release Granted.

**Unsuccessful Closures:** Absconded/Escaped, Noncompliant/Behavioral Issues, Released to Custody of US Bureau of Prisons, Residential Federal Offender-Unsuccessful, Revoked, Terminated-Voluntary Return to Jail/Prison.

**Administrative Closures:** Death, Referred to Alternative Intervention, Returned to Sending Jurisdiction, Supervision Status Change, Transferred to Different Location.

**Intermediate Sanction Closures:** Violator Program Placement, County Jail Contract Placement.

### **Intervention Program/Intervention Closure Types:**

**Successful Closures:** Completed Requirements

**Unsuccessful Closures:** Absconded/Escaped, Noncompliant/Behavioral Issues, Refused Treatment, Revoked.

**Administrative Closures:** Case Manager Discretion, Court Discretion, Death, Inappropriate Referral, Ineligible to Attend, Not Admitted, Program Elimination, Referred to Alternative Interventions, Released on Bond, Sentence Discharged/Terminated, Transferred to Different Location.

**Intermediate Sanction Closures:** Jail Placement, Residential Placement.